कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)

मुख्यालय
Headquarters'
पंचदीप भवन सी॰आई॰जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website: www.esic.nic.in / www.esic.in

U-25/12/Standing Committee/2022-Med.V (e-100544)/33 Dtd:07.03.25

To

Deans/Medical Superintendents PGIMSR's/MC/Hospital
Regional Directors, SMO's ESIC
DIMS, ESIS All States/UT's

Sub: Non-Submission of Standing Committee data & GeM Procurement data online through ERP module-reg.

Ref: Web uploads (Console No. 10945/2022 dt. 02.08.22 and Console No. 11221/2022 dt. 30.09.22).

Respected Sir/Madam,

This is in continuation to Rate Contract Cell, HQRS earlier instructions on the captioned subject vide which it was earlier brought to your kind notice that:

- Monthly/Fortnightly data of Inventory and Expiry of Items for allopathic drugs procured through DG-ESIC Rate Contracts and data of Budget Expenditure and Procurement of Drugs & Medical Items (GeM/Non-GeM) is being strictly monitored by ESIC Headquarters' office and MoL&E.
- All Deans/MS's/DIMS of State Directorates for feeding of data in ERP module w.e.f. 01.08.2022 under material Management 2.0 of ERP application.
- The entries must be done within the dates stipulated and predefined on the portal.
- Necessary guidelines for recording data and system flow chart including Role Assignments were also circulated for both the applications for completion of activities needed for end users. For any assistant, user unit may please contact HELPDESK.

In this context, it is informed that some ESIC/ESIS units (Annexure-A) are not uploading their data for inventory and Expiry for the F.Y 2023-24 and F.Y 2024-25 online through ERP module which has been viewed seriously.

All concerned ESI units (ESIC/ESIS- who have not uploaded/uploaded in-complete data) are therefore requested to peruse the enclosed enclosures (Annexure-A etc.) and submits Standing Committee data & GeM Procurement data online through ERP module within the dates stipulated and predefined on the portal without any fail, so that complete information may be placed before the Standing Committee.

This issues with the approval of Medical Commissioner (Procurement).

Yours Faithfully

Encl: As above

Digitally signed by
Neeta Garbiyal
Date: 12-03-2025
12:44:25

Deputy Medical Commissioner (RC)

Copy to: Medical Commissioners (East, West, North, South and North East) for monitoring.

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour& Employment, Govt. of India)

क.रा.बी.नि.
ESIC

सत्यमेव जयते

मुख्यालय/ Headquarters office
पंचदीपभवन, सी. आई. जी. मार्ग, नईदिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG NEW DELHI-110002
Phone: 011-23234334, E-mail: dmc-rc@esic.nic.in
Website: www.esic.nic.in / www.esic.in

U-25/12/Budget Expenditure/MOLE/2022-Med.V/367 दिनांक: 02.08.2022

सेवामें

Director (Medical) Delhi/	**Deans/Med. Superintendents**	**Regional Directors**	**DIMS, ESIS**
Director (Medical) Noida	**PGIMSR's/MC/Hospital**	**SMO's ESIC**	**All States/UT's**

Sub: Submission of Standing Committee data & GeM procurement data online through ERP Module-reg

Ref: 1) Letter No. U-25/12/Misc/2020-Med. V/Pt-II-20 dated: 04.02.2022 regarding submission of data for Standing Committee (copy enclosed).
2) E-mail dated: 11.04.2022 regarding submission of data of procurement through GeM.

Respected Sir/Madam,

As you are aware that Monthly/Fortnightly data of Inventory and Expiry of items for allopathic drugs procured through DG-ESIC Rate Contracts and data of Budget Expenditure and Procurement of Drugs & Medical Items (GeM/Non-GeM) is being strictly monitored by ESIC Headquarters' office and MoL&E.

In context to above, all Deans/MSs/DIMS of State Directorates are hereby informed that ICT Division, ESIC HQRS has made **online provision for feeding of data in ERP module w.e.f. 01.08.2022 under Material Management 2.0 of ERP application with following Heads:**

a. **Budget Expenditure and Procurement of Drugs & Medical Items:** Mandatory Fortnight reporting of data for procurement of 13 categories of Medical Items listed on (slide 10) the user manual.

i) 1st fortnight entry window will remain open from 13th,14th,15th of the same month.

ii) 2nd fortnight entry window will remain open from 29th ,30th,31st or 28th,29th,30th of the same month.

b. **Allopathic Drugs Procured through DG-ESIC RC's** (Standing Committee Report), Monthly reporting of Inventory and Expiry of drugs where the entry window will remain open from 1st to 3rd of the following month.

Necessary guidelines for recording of data and system flow chart including Role Assignment are attached with this web upload for both the applications for Completion of all the activities needed for end users. For any assistance, user units may please contact ITHELPDESK.

All user units shall submit the respective data on the portal itself. No separate emails to be sent from now onwards to RC Cell for both the data.

It is imperative that the entries under both heads must be done within the dates stipulated and predefined on the portal. In case user/s do not submit the data in predefined time, then Competent Authority of the respective unit shall seek a waiver through ITHELPDESK.

This issues with the approval of Competent Authority.

सादर

02.08.2022

(डॉ. संगीता माथुर)

उप चिकित्सा आयुक्त (आरसी / पीसी,Med-V)

Enclo: As above

Copy to:1) PPS/PS to DG/FC/CVO/MC(Procurement)/MC(MA)/MC(ME)
2) Website Content Manager for uploading on website

मुख्यालय, कर्मचारीराज्यबीमानिगम
श्रमएवंरोजगारमंत्रालय,भारतसरकार
पंचदीपभवन,सी.आई.पीमार्ग:
नईदिल्ली -110002.

Headquarters, Employees' State Insurance Corporation
Ministry of Labour & Employment, Government of India.
Panchdeep Bhawan: C.I.G. Road:
New Delhi – 110 002

ई-मेल/email: dmsc-rc@esic.nic.in टेलीफैक्स/Tel/Fax: 011-23234334

No. U-25/12/Misc/2020-Med V/Pt-II 20 Dated: 04-02-2022

To,

Director (Medical) Delhi / Director (Medical) Noida,
Dean, All ESIC PGSIMSR's Medical Colleges
Medical Superintendents – All ESIC Hospitals
Director Insurance Medical Services - All States

Sub: Strict Inventory control by Dean's/MS's/DIMS of ESIC and ESIS Institutions and submission of data for Standing Committee ESIC - reg.

Ref: i. Hqrs. instruction no. U-25/12/Misc/2020-Med V P-II dated 21-05-2021(copy enclosed).
ii. Hqrs. instruction no. U-25/12/Action Plan/2021-Med V P-I/357 dated 09-11-2021(copy enclosed).
iii. Hqrs. instruction no. U-25/12/Local Purchase/2021-Med V/1 dated 03-01-2022 (copy enclosed).

Sir/Madam,

Reference captioned subject, many instances of unwanted excessive procurement and expiry of drugs are being continuously reported to ESIC Headquarters' office.

Pursuant to the periodic directions already issued by ESIC Headquarters' office on the captioned subject, it is again reiterated that the process of procurement as well as inventory control are both closely interrelated in maintaining an optimum inventory for the purpose of smooth delivery of medical services and disbursement of medicines to ESIC beneficaries. A successful inventory control should incorporate minimisation of carrying cost while balancing the supply and demand with no obsolescence.

Inventory management by Deans, Medical superintendents and DIMS of respective procuring units should be done on a scientific basis keeping in view pattern of consumption for past three years, ABC-VED matrix, disease prevalence etc. such that the procurement is prudent.

Expiry of stores (Drugs/Consumables/Lab items/sutures/IOL/Implants etc.) should be carefully monitored by the Heads of the Institution and timely efforts should be initiated for utilisation of near expiry drugs such that there is no financial loss to the Corporation.

As directed, data statement duly signed by Deans/Medical Superintendents/DIMS **along with** Head of F&A of respective location with values of Cumulative Inventory, monthly added Inventory and that of expired drugs should be submitted in the following format:

(This data has to be reported in Each Standing Committee meeting of ESIC.)

Name of the location.....

Data for the month of..... **(1st report to be started with the month of January 2022)**

(At first instance, cost of inventory is ONLY for Allopathic drugs procured through DGESIC RC's in Rupees)

S.No.	Opening balance of inventory. (Cumulative cost on 1st of each month)	Total cost of supplies **received** (not ordered)during the month	Total cost of consumption during the month	Closing balance of inventory. (Cumulative cost at the end of each month)	Cost of expired drugs during the month (if any)
1.					
2.					

*Data for previous month (in excel and PDF both) is to be sent by **5th of following month** through e mail @ dmscoffice.nic.in.

* *If expiry is reported, please send the MIS report duly countersigned by Dean/MS/DIMS with Head F&A.*

Further, in this context followings directions are again reiterated for strict compliance: -

1. Procurement of drugs should be strictly based on demand/patient load following statutory purchase procedure and guidelines issued from Headquarters' office from time to time.
2. Annual requirement of Drugs & Dressings should be estimated by Medicine Scrutinizing Committee constituted by the Head of the Institution, based on past consumption of three years/trends etc. which should be duly approved by the Competent Authority. This should be the basis of Drug Formulary to be implemented in the respective unit.
3. Re-order level and buffer Stock should be monitored & supervised on regular basis duly considering the lead time to maintain optimum inventory with least obsolescence.
4. As has been emphasised in earlier communications, it is mandatory that:
   a) All ESIC locations to use the Material management and ERP module of ESIC for procurement and release of payments of drugs purchased through DGESIC Rate Contracts/Local Purchase/ any other. No Goods Receipt Note (GRN) without online Supply order should be generated.
   b) All ESIS locations should mandatorily update all procurement in the Material Management Module of Dhanwantri on ESIC Panchdeep portal.
   c) Supply orders must be issued DIRECTLY in the name of the DGESIC approved pharmaceutical firms and payments released accordingly. There is no role of any distributor/stockist/ any other intermediary agency in the supplies from DGESIC Rate Contracts.
5. Monthly Physical verification of 40 items or more should be done by the Deans/MS/DIMS/Nominated authority.
6. Issuance of stores by medical store to sub stores like wards/ICU/OT etc. should be done online and should follow First in - First out (FIFO) and First expiry - First out (FEFO) basis. Indenting and utilisation of High cost drugs should be monitored diligently so as to avoid pilferage or expiry.
7. Quality Check and regular recoveries under the Risk purchase must be executed and records kept thereof for Audit and Vigilance purposes.
8. MIS Expiry Reports should be strictly monitored and supervised monthly at each location.

It is again reiterated that prudent procurement, maintenance of optimum inventory, administrative action for expired items in concurrence with F&A and maintaining financial propriety is the sole responsibility of Heads of Institutions i.e Deans, Medical Superintendents and Directors Insurance Medical Services as per delegation of power and budget provisions.

This issues with the approval of Director General.

भवदीया,

04.02.2022

Dy. Medical Commissioner (RC)

Copy to:

1. PPS/PS to DG, FC, CVO, MC(PC), MC(MA&MS), MC(ME), MC(Ayush).
2. State Medical Officers and Regional Directors of All States for co-ordination with DIMS.
3. Website Content Manager with request for uploading on ESIC website.
4. Hindi Cell for translation.
5. Guard file / Spare copy.

डॉ. संगीता ... Dr. SANGEETA MATHUR
... (RC)
... (H.Q.)
... कार
श्रम ...
Min ...
पंचद ...
Panc ...

04.02.2022

Dy. Medical Commissioner (RC)

Budget Expenditure and Procurement of Drugs & Medical Items (RC Cell)

Agenda

1. Overview
2. Workflow
3. User Roles under User Management
4. Process flow
5. Generate Report
6. Notes

Budget Expenditure & Procurement of Drugs and Medical Items

Role Assignment for Creator, Store incharge

User Management - Mozilla Firefox

erp.esic.in/ESICHRMS/usermanagement_openUMConfiguration.action

ESIC
Employees' State Insurance Corporation

Pragati

Logged in as : Mr. Training HRMS

Close

User Management

Employee Details

Employee Number :	910004	Name :	Mr. PRANAY KUMAR
Location :	ESIC Model Hospital - Rajajinagar	Cadre :	Assistant Director

User Role Mapping Details

Payroll | Finance | HRMS | **Material Management**

Transaction Name	Role Description
	☐ Procurement Verifier 1 ☐ Procurement Final Approver ☐ Procurement Forward Verifier 2
Purchase Return	☐ Purchase Return Verifier ☐ Purchase Return Creator
Re-Order Level	☐ ROL Creator
Stock Initialization	☑ Store Incharge
Stock Transfer	☐ StockTransfer DA ☐ StockTransfer Approver
Store Master	☐ Creation of local level masters

☑ Granted
☐ Revoked

Submit | Cancel

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Budget Expenditure & Procurement of Drugs and Medical Items

Role Assignment for Approval, MS/DEAN/DMD/DMN.

User Management - Mozilla Firefox

erp.esic.in/ESICHRMS/usermanagement_openUMConfiguration.action

ESIC
Employees' State Insurance Corporation

Logged in as : Mr. Training HRMS

Close

User Management

Employee Details

Employee Number :	910004	Name :	Mr. PRANAY KUMAR
Location :	ESIC Model Hospital - Rajajinagar	Cadre :	Assistant Director

User Role Mapping Details

Payroll | Finance | HRMS | **Material Management**

Transaction Name	Role Description
Allopathic Drugs Procured through DG-ESIC RC	☐ MS_DEAN_DMD_Medical
Catalogue Master	☐ Catalogue Creator
Gate Pass	☐ Gate Pass Approver ☐ Gate Pass Creator
Goods Receipt Note	☐ Goods Receipt Note Approver 2 ☐ Goods Receipt Note DA ☐ Goods Receipt Note Approver 3 ☐ Goods Receipt Note Approver 1
Indent	☐ Store Manager ☐ Indent Creator

☑ Granted
☐ Revoked

Submit | Cancel

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Role Assignment for HQ User, **HQ User (RC-Cell Medical)**

User Management - Mozilla Firefox

https://gateway.esic.in/ESICHRMS/usermanagement_openUMConfiguration.action

ESIC
Employees' State Insurance Corporation

Logged in as : Mr. Training HRMS

Close

User Management

Employee Details

Employee Number :	101049	Name :	Mrs. Nagaveni V Hegde
Location :	ESIC Model Hospital - Rajajinagar	Cadre :	Assistant

User Role Mapping Details

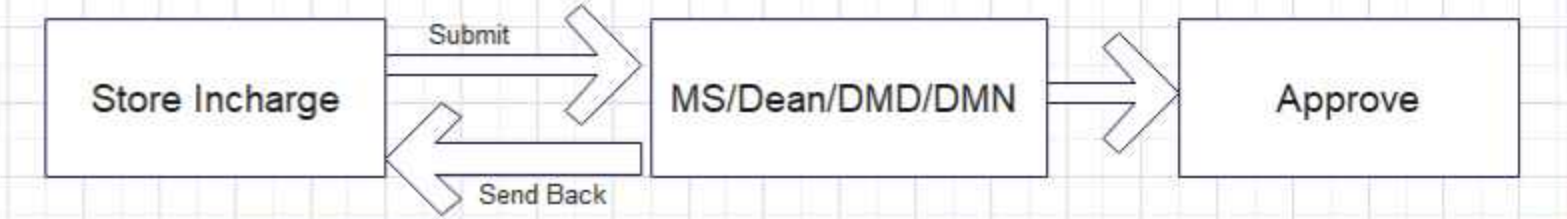
Payroll | Finance | HRMS | **Material Management**

Transaction Name	Role Description
Allopathic Drugs Procured through DG-ESIC RC	☑ MS_DEAN_DMD_Medical ☑ HQ User(RC-Cell Medical)
Catalogue Master	☑ Catalogue Creator
Gate Pass	☐ Gate Pass Approver ☑ Gate Pass Creator
Goods Receipt Note	☐ Goods Receipt Note Approver 2 ☑ Goods Receipt Note DA ☐ Goods Receipt Note Approver 3 ☑ Goods Receipt Note Approver 1
Indent	☐ Store Manager

☑ Granted
☐ Revoked

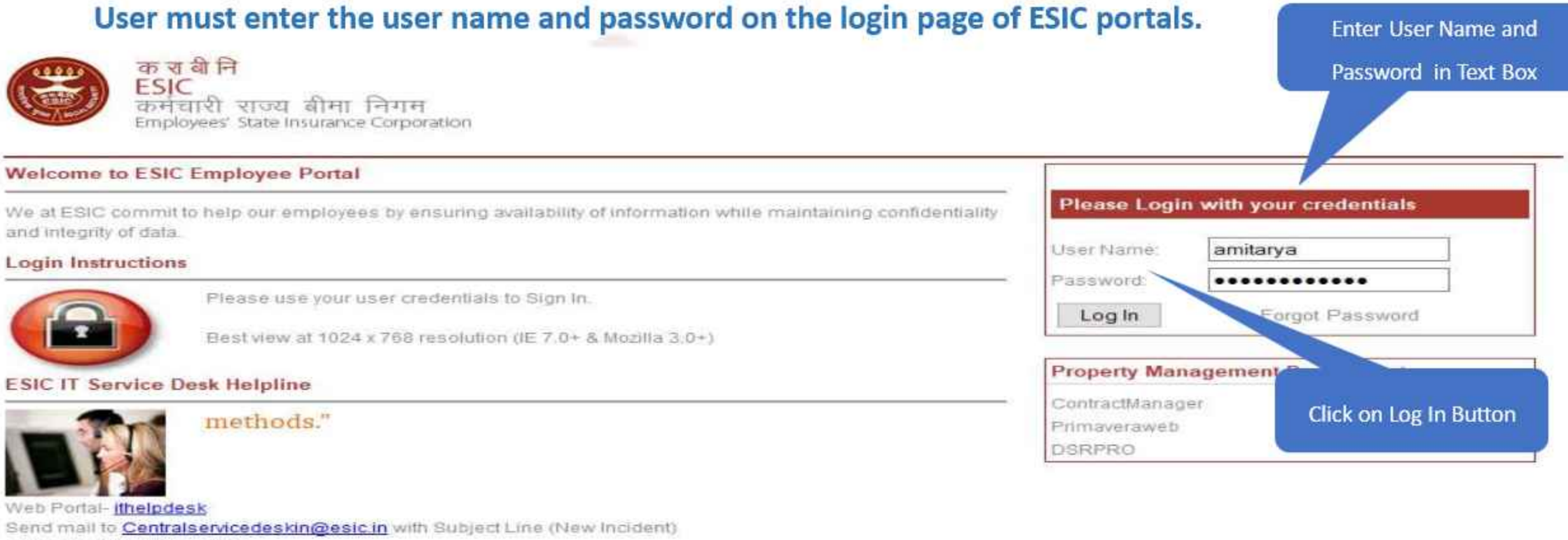
Submit | Cancel

System flow



Store Incharge Login through myesic.esic.in or gateway.esic.in

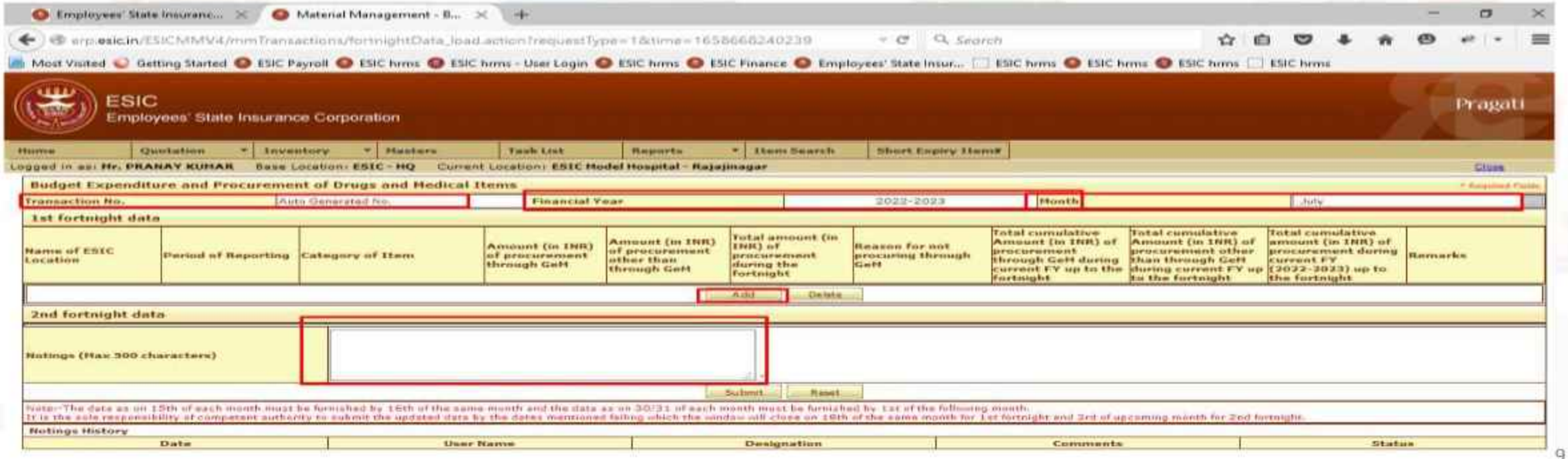
User must enter the user name and password on the login page of ESIC portals.



Expenditure and Procurement of Drugs & Medical Items

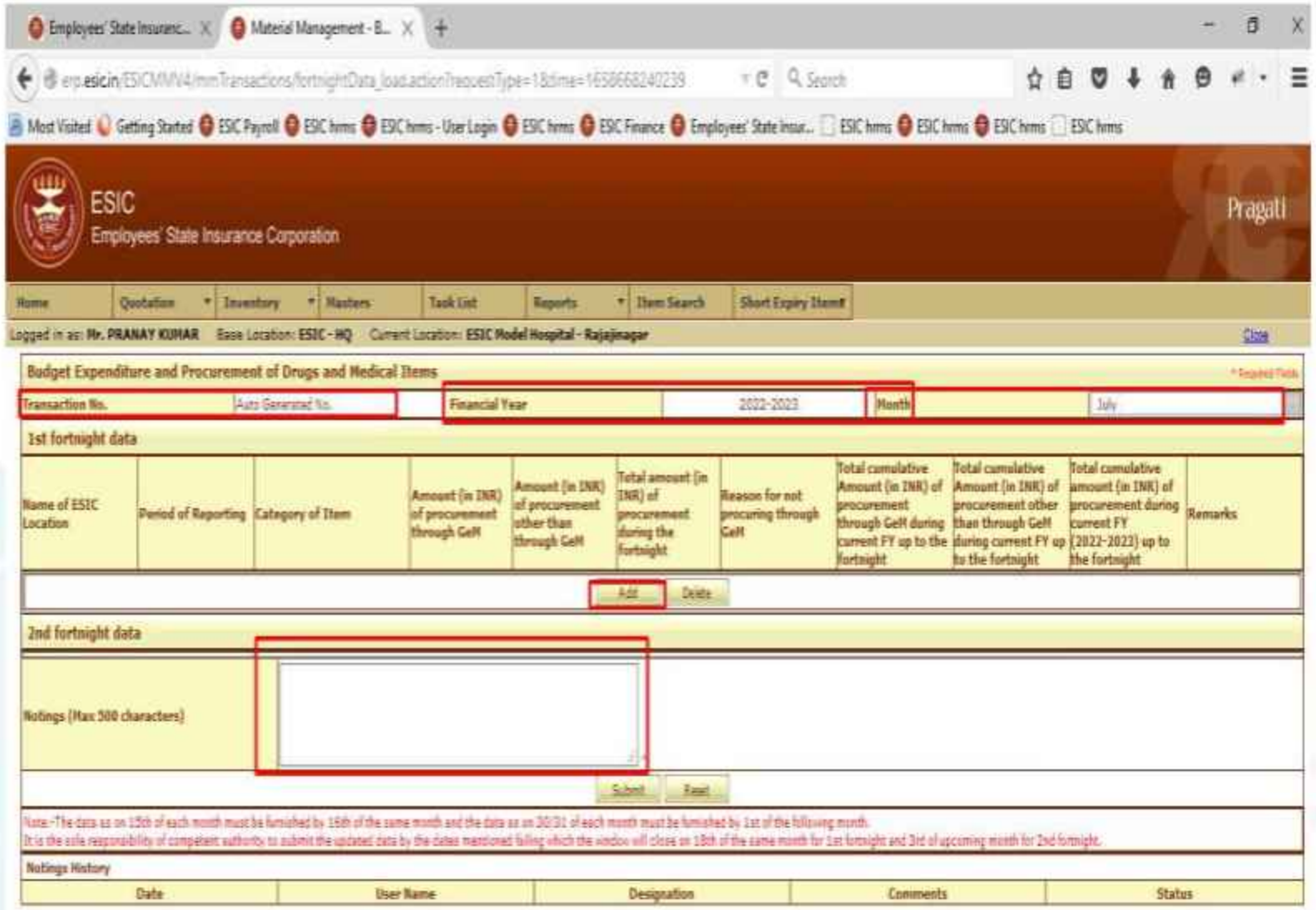
Expenditure and Procurement of Drugs & Medical Items . The purpose is to allow the user to create a transaction for Medical locations (ESIC Hospitals) . User must enter the user name and password on the login page of ESIC portals, DMD, DMN), he/she will click on ERP Application and go to the MM 2.0. User will go to Inventory and click on Budget Expenditure and Procurement of Drugs & Medical Items and then user will select 1st Fortnight Reporting or 2nd Fortnight Reporting. For 1st fortnight entry window will remain open from 13th , 14th, 15th of the same month & For 2nd fortnight entry window will remain open from 29th , 30th ,31st or 28th ,29th ,30th of the same month.

Expenditure and Procurement of Drugs & Medical Items



Category of Item list

DG-ESIC RC Drugs
CPSE's Drugs
Local Purchase Allopathic Medicines through empanelled local chemist
Local Purchase Allopathic Medicines other then empanelled local chemist
Surgical Consumables and Disposables
Surgical Sutures
Intra Ocular Lens
Lab Chemical & Kits
X-Ray Films
Orthopedic Implants
Medical Equipments
Dental Implants & Consumable
Other Miscellaneous Medical Items(If any)



Category of Item list

DG-ESIC RC Drugs
CPSE's Drugs
Local Purchase Allopathic Medicines through empanelled local chemist
Local Purchase Allopathic Medicines other then empanelled local chemist
Surgical Consumables and Disposables
Surgical Sutures
Intra Ocular Lens
Lab Chemical & Kits
X-Ray Films
Orthopedic Implants
Medical Equipments
Dental Implants & Consumable
Other Miscellaneous Medical Items(If any)

- User needs to select 'Category of Item' from dropdown list
- User can Add or Delete the above category of items with check box

Expenditure and Procurement of Drugs & Medical Items

If select 1st Fortnight Reporting, user will be able to enter data only in 1-15 (Period of Reporting)

Employees' State Insuranc... | Material Management - B...

erp.esic.in/ESICMMV4/mmTransactions/fortnightData_load.action?requestType=1&time=1658668490983

Most Visited | Getting Started | ESIC Payroll | ESIC hrms | ESIC hrms - User Login | ESIC hrms | ESIC Finance | Employees' State Insur... | ESIC hrms | ESIC hrms | ESIC hrms | ESIC hrms

ESIC
Employees' State Insurance Corporation

Pragati

Home | Quotation | Inventory | Masters | Task List | Reports | Item Search | Short Expiry Items

Logged in as: **Mr. PRANAY KUMAR** Base Location: **ESIC - HQ** Current Location: **ESIC Model Hospital - Rajajinagar** Close

Budget Expenditure and Procurement of Drugs and Medical Items * Required Fields

Transaction No.	Auto Generated No.	Financial Year	2022-2023	Month	July

1st fortnight data

Name of ESIC Location	Period of Reporting	Category of Item	Amount (in INR) of procurement through GeM	Amount (in INR) of procurement other than through GeM	Total amount (in INR) of procurement during the fortnight	Reason for not procuring through GeM	Total cumulative Amount (in INR) of procurement through GeM during current FY up to the fortnight	Total cumulative Amount (in INR) of procurement other than through GeM during current FY up to the fortnight	Total cumulative amount (in INR) of procurement during current FY (2022-2023) up to the fortnight	Remarks
ESIC Model Hospital - Rajajinagar	1st to 15th	DG-ESIC RC Drugs	sfshf#$%^&*&^%$	rrtrtetr2525$%	NaN		NaN	NaN	NaN	

Add | Delete

2nd fortnight data

Notings (Max 500 characters)

Submit | Reset

Note:-The data as on 15th of each month must be furnished by 16th of the same month and the data as on 30/31 of each month must be furnished by 1st of the following month.
It is the sole responsibility of competent authority to submit the updated data by the dates mentioned failing which the window will close on 18th of the same month for 1st fortnight and 3rd of upcoming month for 2nd fortnight.

Notings History

Date	User Name	Designation	Comments	Status

Expenditure and Procurement of Drugs & Medical Items

If select 2nd Fortnight Reporting, user will be able to enter data only in 16-30/31 (Period of Reporting). In the below screen following columns "Amount of Procurement through GeM & Amount of Procurement other than through Gem" are input field rest all are auto calculated.

Employees' State Insurance Co... | Material Management - B...

erp.esic.in/ESICMMV4/mmTransactions/fortnightData_load.action?requestType=2&time=1658813517210

Most Visited | Getting Started | ESIC Payroll | ESIC hrms | ESIC hrms - User Login | ESIC hrms | ESIC Finance | Employees' State Insur... | ESIC hrms | ESIC hrms | ESIC hrms | ESIC hrms

ESIC
Employees' State Insurance Corporation

Pragati

Home | Quotation | Inventory | Masters | Task List | Reports | Item Search | Short Expiry Items

Logged in as: **Mr. PRANAY KUMAR** Base Location: **ESIC - HQ** Current Location: **ESIC Model Hospital - Rajajinagar**

Close

Budget Expenditure and Procurement of Drugs and Medical Items

Transaction No.	Auto Generated No.	Financial Year	2022-2023	Month	July

1st fortnight data

Name of ESIC Location	Period of Reporting	Category of Item	Amount (in INR) of procurement through GeM	Amount (in INR) of procurement other than through GeM	Total amount (in INR) of procurement during the fortnight	Reason for not procuring through GeM	Total cumulative Amount (in INR) of procurement through GeM during current FY up to the fortnight	Total cumulative Amount (in INR) of procurement other than through GeM during current FY up to the fortnight	Total cumulative amount (in INR) of procurement during current FY (2022-2023) up to the fortnight	Remarks

2nd fortnight data

ESIC Model Hospital - Rajajinagar	16th to 31th	DG-ESIC RC Drugs	50	40	90		50	40	90	
		CPSE's Drugs	50	50	100		50	50	100	
		Local Purchase Allo	60	70	130		60	70	130	

Add | Delete

Notings (Max 500 characters): dlfdlhf

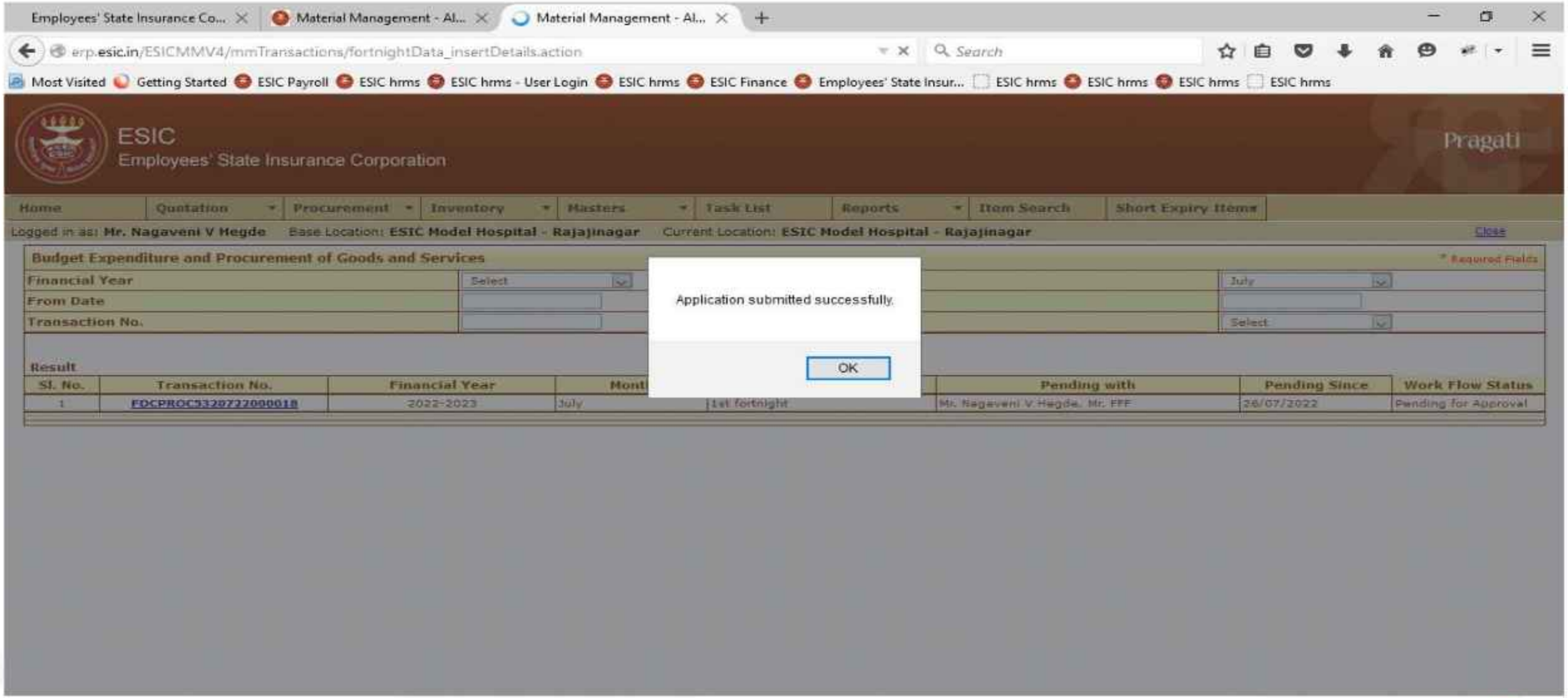
Submit | Reset

Note:-The data as on 15th of each month must be furnished by 16th of the same month and the data as on 30/31 of each month must be furnished by 1st of the following month.
It is the sole responsibility of competent authority to submit the updated data by the dates mentioned failing which the window will close on 18th of the same month for 1st fortnight and 3rd of upcoming month for 2nd fortnight.

Notings History

Date	User Name	Designation	Comments	Status

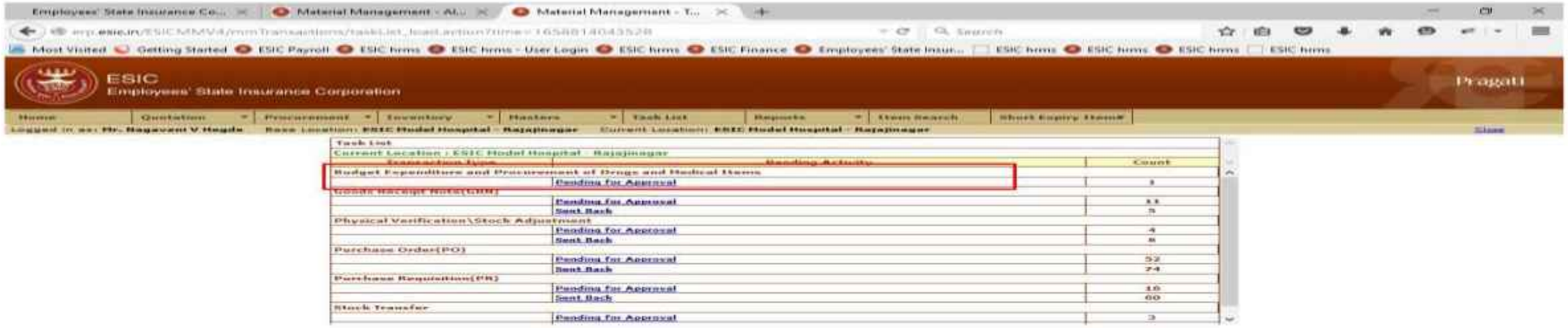
After final approval of transactions (1st & 2nd Fortnight) user can not edit or update the transactions for the approved month.

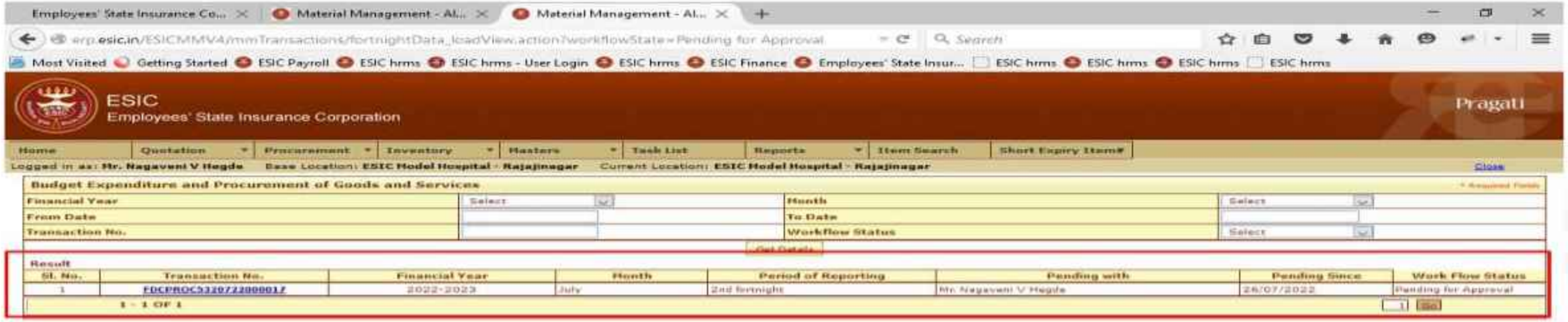


Approval of Transaction

Expenditure and Procurement of Drugs & Medical Items

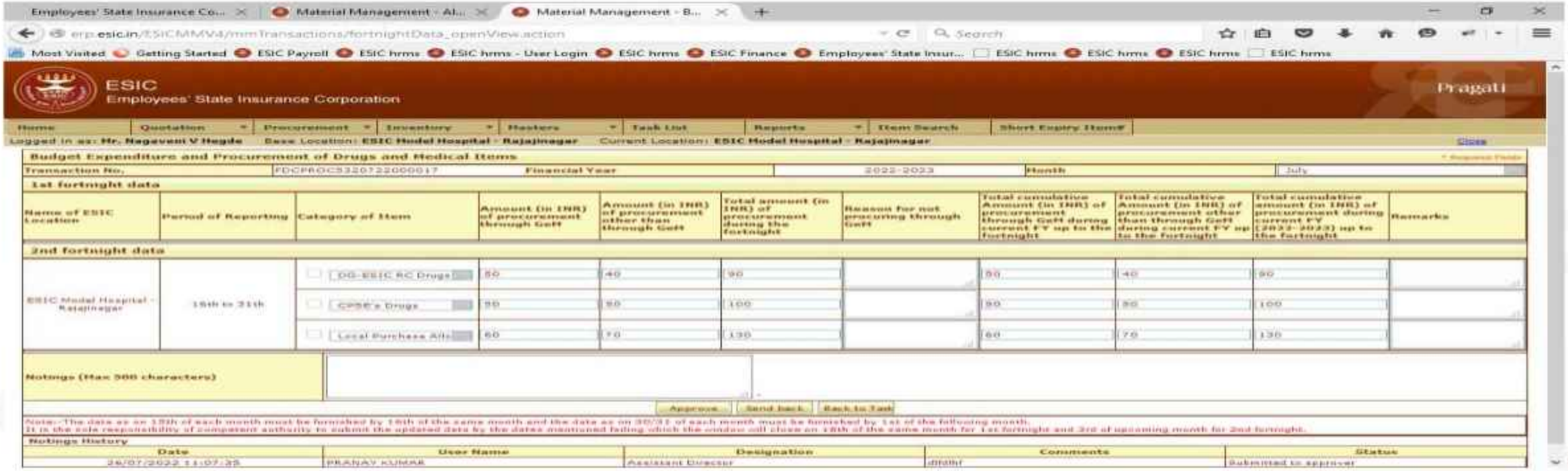
The purpose is to allow the user to approve transaction for Medical locations (ESIC Hospitals, DMD, DMN)



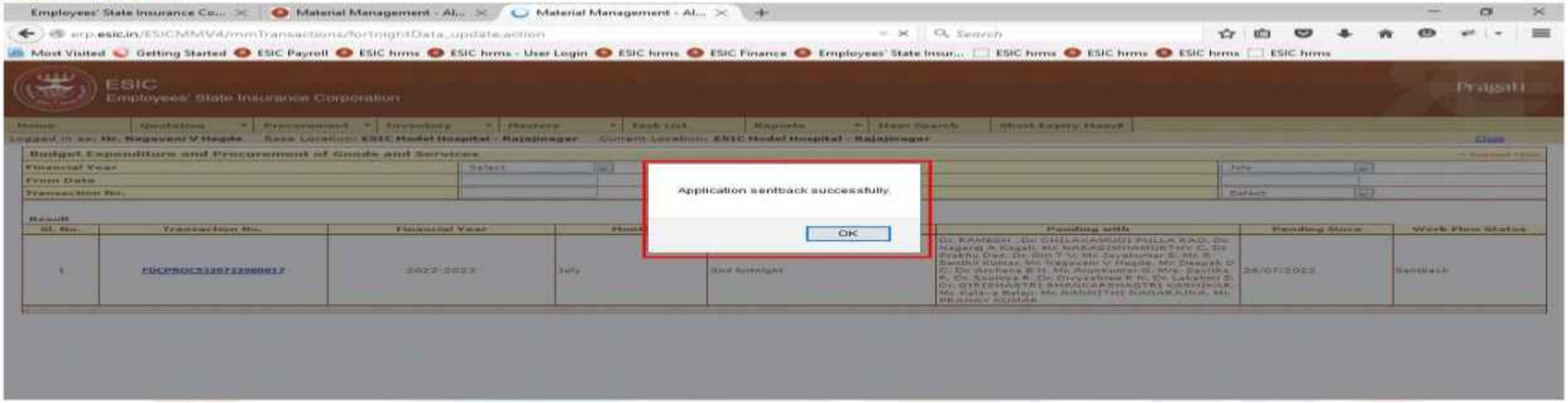


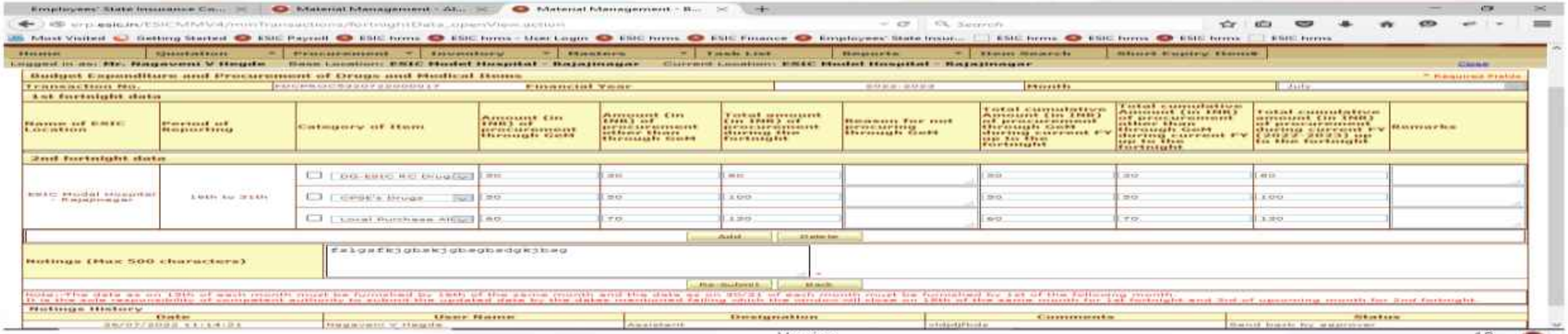
Expenditure and Procurement of Drugs & Medical Items

User will click on the **Approve** button, The transaction will be finally approved and RC-Cell Medical, HQ user can access fortnightly data report as per the requirement.



Send Back:-


Employees' State Insurance Co...
Material Management - Al...
Material Management - Al...
erp.esic.in/ESICMMV4/mmTransactions/fortnightData_update.action
Most Visited
Getting Started
ESIC Payroll
ESIC hrms
ESIC hrms - User Login
ESIC hrms
ESIC Finance
Employees' State Insur...
ESIC hrms
ESIC hrms
ESIC hrms
ESIC hrms
ESIC
Employees' State Insurance Corporation
Budget Expenditure and Procurement of Goods and Services
Financial Year
From Date
Transaction No.
Result
Sl. No.
Transaction No.
Financial Year
Pending with
Pending Since
Work Flow Status
Application sentback successfully.
OK


Employees' State Insurance Co...
Material Management - Al...
Material Management - R...
erp.esic.in/ESICMMV4/mmTransactions/fortnightData_openView.action
Most Visited
Getting Started
ESIC Payroll
ESIC hrms
ESIC hrms - User Login
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ESIC Finance
Employees' State Insur...
ESIC hrms
ESIC hrms
ESIC hrms
ESIC hrms
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Item Search
Short Expiry Items
Logged in as: Mr. Nagavani V Hegde
Base Location: ESIC Model Hospital - Rajajinagar
Current Location: ESIC Model Hospital - Rajajinagar
Close
Budget Expenditure and Procurement of Drugs and Medical Items
Transaction No.
Financial Year
Month
July
1st fortnight data
Name of ESIC Location
Period of Reporting
Category of Item
Amount On (INR) of procurement through GeM
Amount On (INR) of procurement other than through GeM
Total amount (in INR) of procurement during the fortnight
Reason for not procuring through GeM
Total cumulative Amount (in INR) of procurement through GeM during current FY up to the fortnight
Total cumulative Amount (in INR) of procurement other than through GeM during current FY up to the fortnight
Total cumulative amount (in INR) of procurement during current FY (2022-2023) up to the fortnight
Remarks
2nd fortnight data
ESIC Model Hospital - Rajajinagar
16th to 31th
DG-ESIC RC Drug
CPSE's Drugs
Local Purchase All
Add
Delete
Notings (Max 500 characters)
Re-Submit
Back
Notings History
Date
User Name
Designation
Comments
Status
Nagavani V Hegde
Assistant
Send back by approver

Expenditure and Procurement of Drugs & Medical Items

Approver Screen:-

Employees' State Insurance Co... | Material Management - Al... | Material Management - B...

erp.esic.in/ESICMMV4/mmTransactions/fortnightData_openView.action

Most Visited | Getting Started | ESIC Payroll | ESIC hrms | ESIC hrms - User Login | ESIC hrms | ESIC Finance | Employees' State Insur... | ESIC hrms | ESIC hrms | ESIC hrms | ESIC hrms

ESIC
Employees' State Insurance Corporation

Pragati

Home | Quotation | Procurement | Inventory | Masters | Task List | Reports | Item Search | Short Expiry Items

Logged in as: **Mr. Nagaveni V Hegde** Base Location: **ESIC Model Hospital - Rajajinagar** Current Location: **ESIC Model Hospital - Rajajinagar** Close

Budget Expenditure and Procurement of Drugs and Medical Items * Required Fields

Transaction No.	FDCPROC5320722000017	Financial Year	2022-2023	Month	July

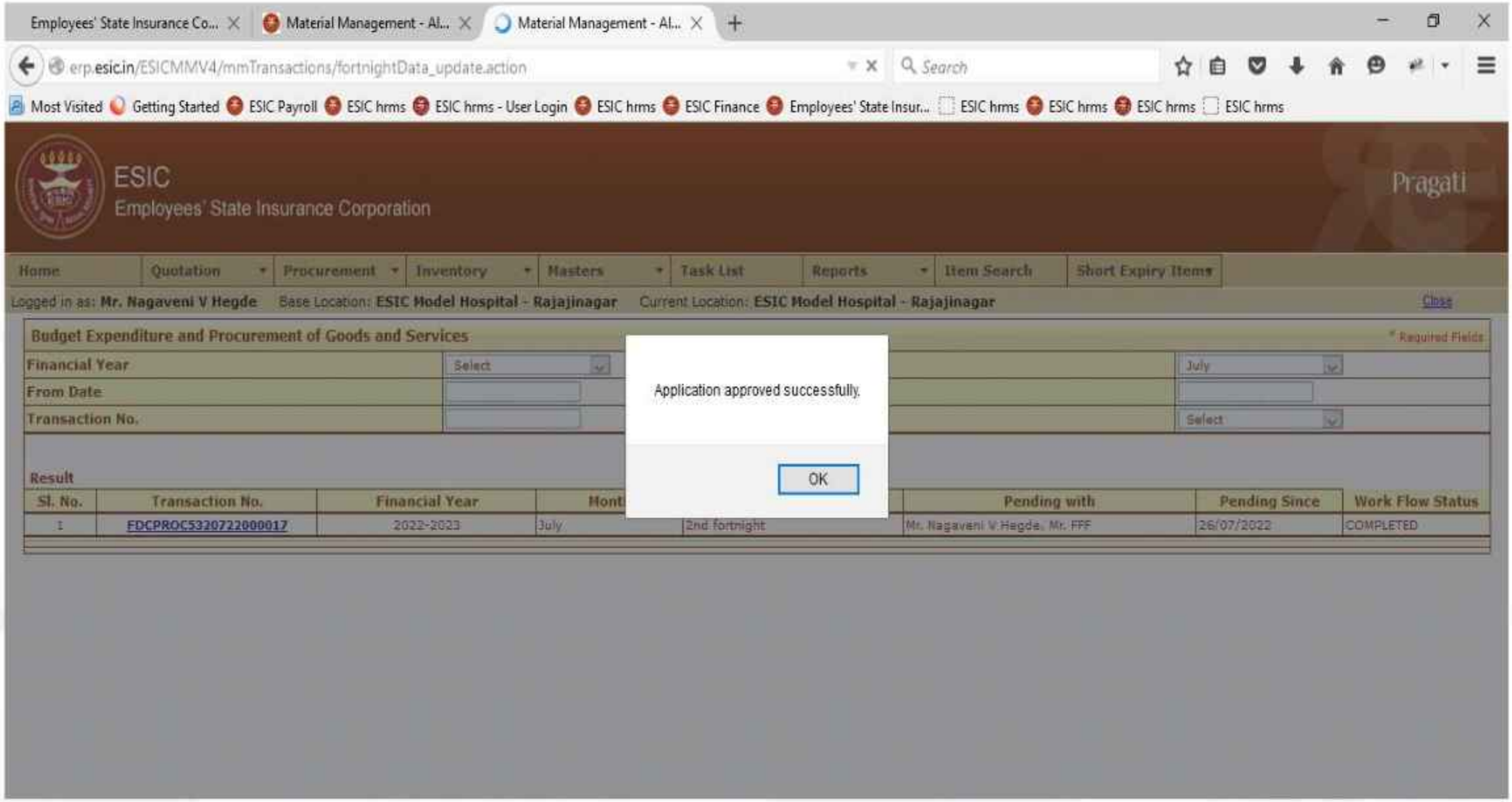
1st fortnight data

Name of ESIC Location	Period of Reporting	Category of Item	Amount (in INR) of procurement through GeM	Amount (in INR) of procurement other than through GeM	Total amount (in INR) of procurement during the fortnight	Reason for not procuring through GeM	Total cumulative Amount (in INR) of procurement through GeM during current FY up to the fortnight	Total cumulative Amount (in INR) of procurement other than through GeM during current FY up to the fortnight	Total cumulative amount (in INR) of procurement during current FY (2022-2023) up to the fortnight	Remarks
2nd fortnight data										
ESIC Model Hospital - Rajajinagar	16th to 31th	DG-ESIC RC Drugs	50	30	80		50	30	80	Changes have been done on 26/07/2022
		CPSE's Drugs	50	50	100		50	50	100	Changes have been done on 26/07/2022
		Local Purchase All	60	80	140		60	80	140	Changes have been done on 26/07/2022

Notings (Max 500 characters)

Approve | Send back | Back to Task

Note:-The data as on 15th of each month must be furnished by 16th of the same month and the data as on 30/31 of each month must be furnished by 1st of the following month.


Employees' State Insurance Co...
Material Management - Al...
Material Management - Al...
erp.esic.in/ESICMMV4/mmTransactions/fortnightData_update.action
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Employees' State Insurance Corporation
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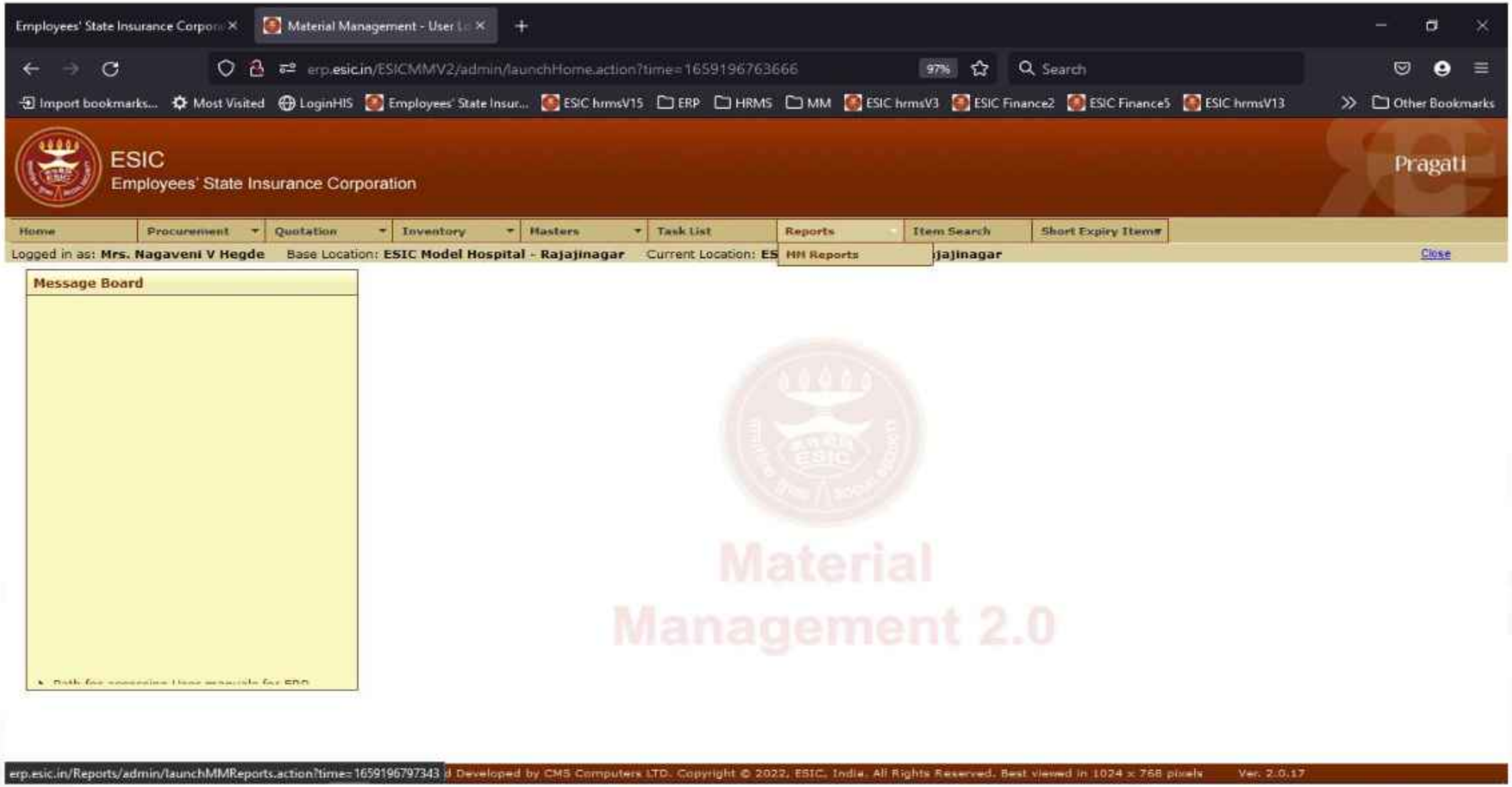
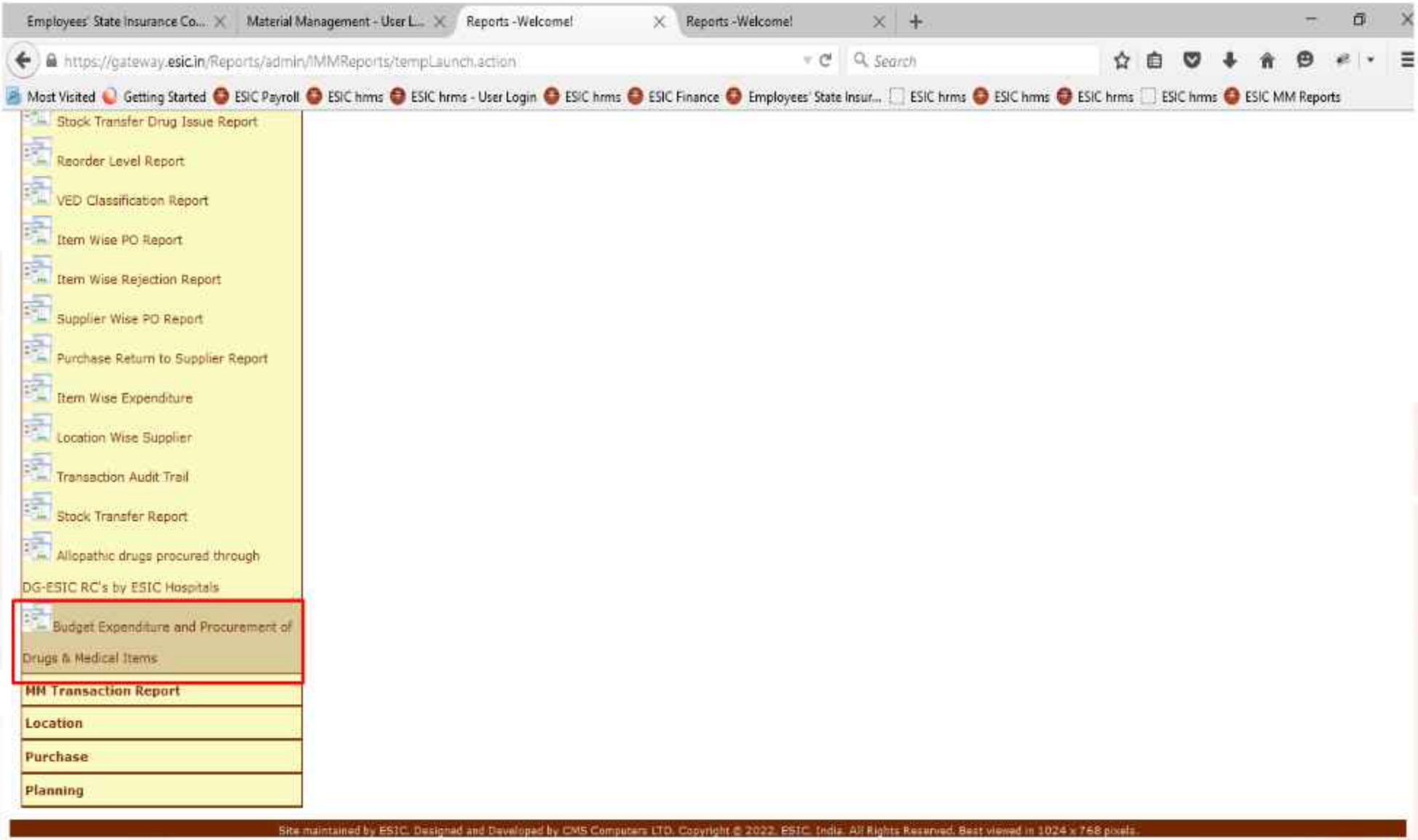
Item Search
Short Expiry Items
Logged in as: Mr. Nagaveni V Hegde
Base Location: ESIC Model Hospital - Rajajinagar
Current Location: ESIC Model Hospital - Rajajinagar
Close
Budget Expenditure and Procurement of Goods and Services
* Required Fields
Financial Year
Select
July
From Date
Transaction No.
Select
Application approved successfully.
OK
Result
Sl. No.
Transaction No.
Financial Year
Month
Pending with
Pending Since
Work Flow Status
1
FDCPROC5320722000017
2022-2023
July
2nd fortnight
Mr. Nagaveni V Hegde, Mr. FFF
26/07/2022
COMPLETED

Location Wise Report



Material Management 2.0


Employees' State Insurance Co...
Material Management - User L...
Reports -Welcome!
Reports -Welcome!
https://gateway.esic.in/Reports/admin/MMReports/tempLaunch.action
Search
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ESIC MM Reports
Stock Transfer Drug Issue Report
Reorder Level Report
VED Classification Report
Item Wise PO Report
Item Wise Rejection Report
Supplier Wise PO Report
Purchase Return to Supplier Report
Item Wise Expenditure
Location Wise Supplier
Transaction Audit Trail
Stock Transfer Report
Allopathic drugs procured through DG-ESIC RC's by ESIC Hospitals
Budget Expenditure and Procurement of Drugs & Medical Items
MM Transaction Report
Location
Purchase
Planning
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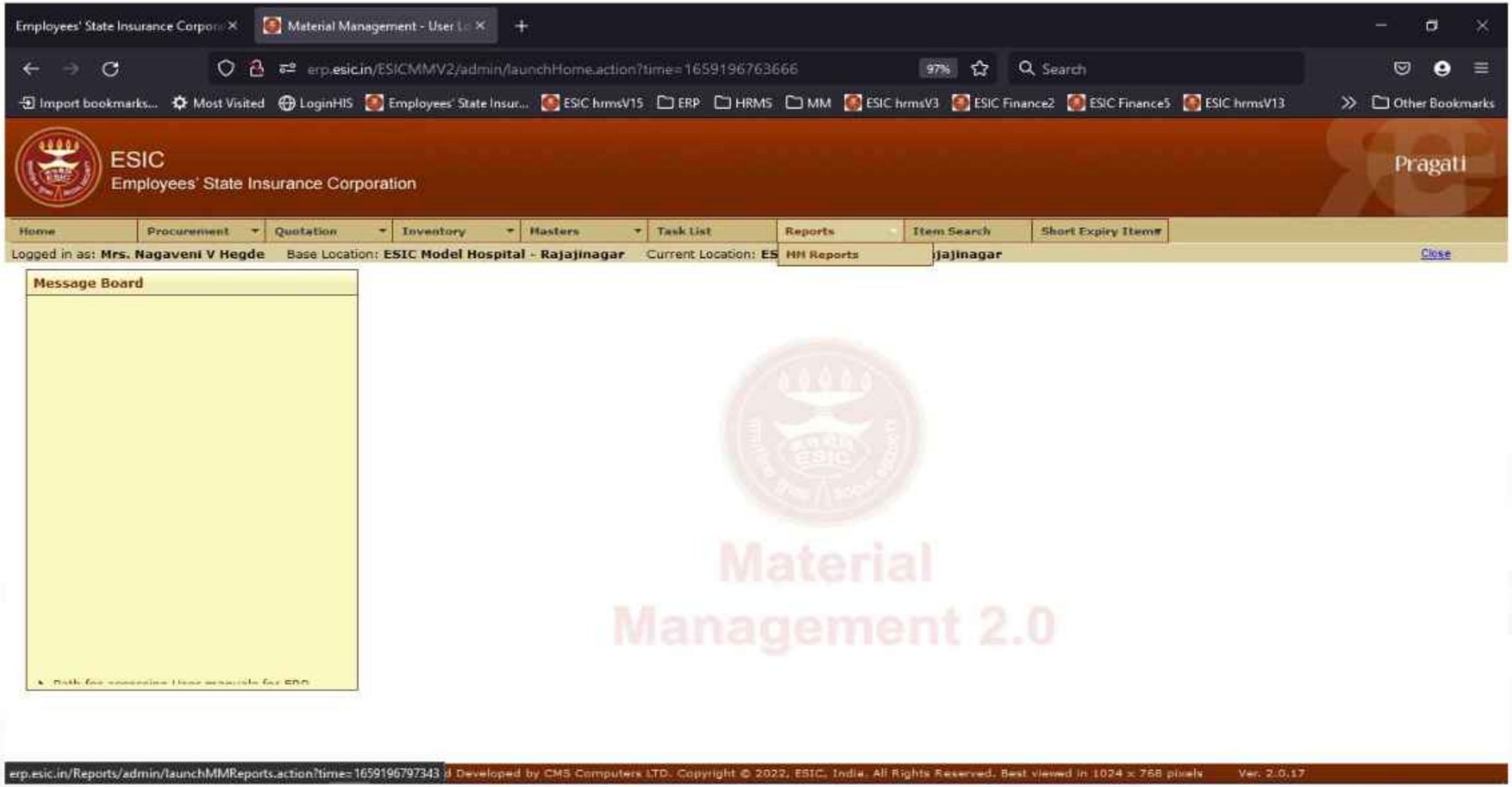
Report

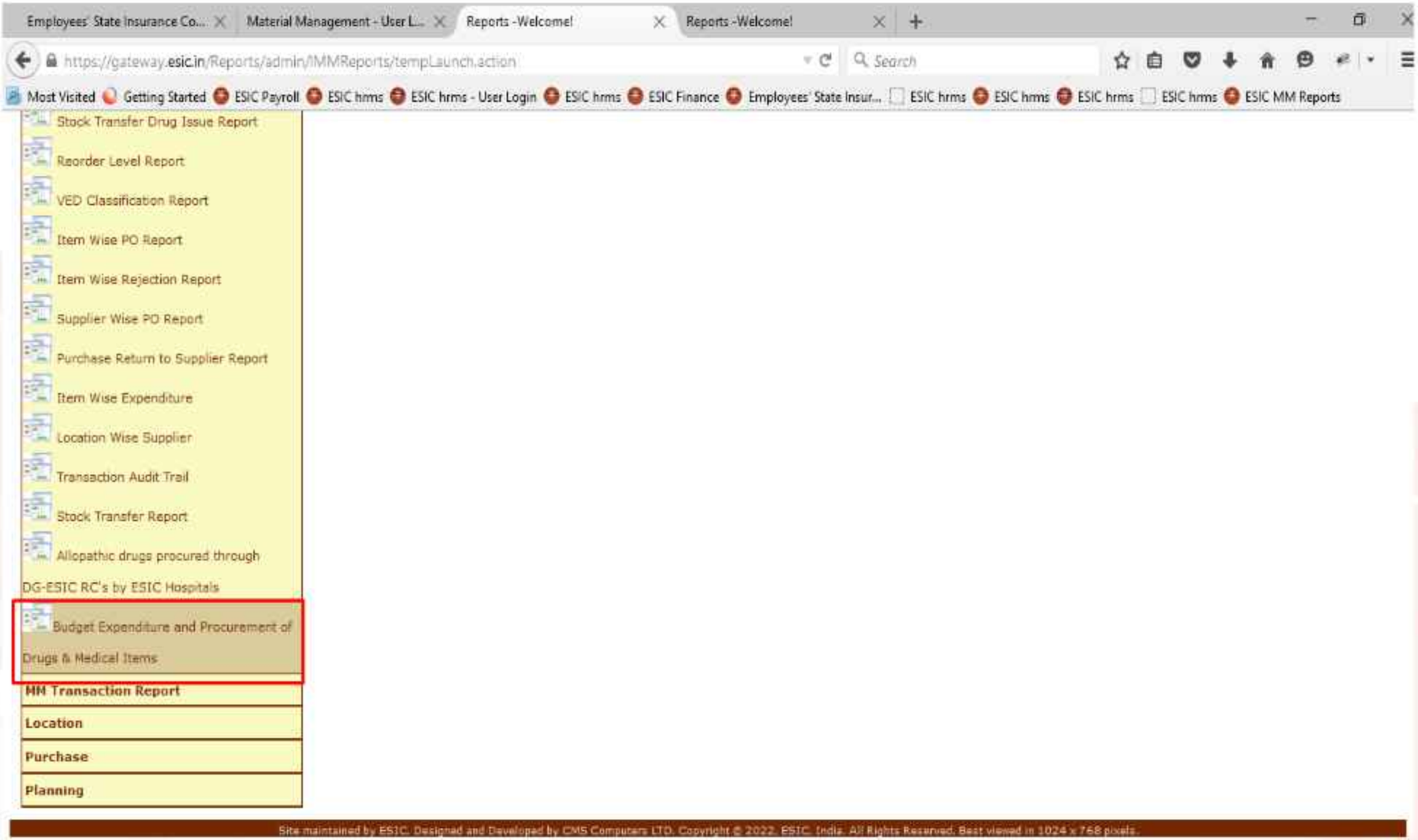
EMPLOYEE STATE INSURANCE CORPORATION

Report generated for the month of July, 2022-2023

S. No.	Name of ESIC Location	Period of Reporting	Category of Item	Amount (in INR) of procurement through GeM	Amount (in INR) of procurement other than through GeM	Total amount (in INR) of procurement during the fortnight	Reason for not procuring through GeM	Total cumulative Amount (in INR) of procurement through GeM during current FY upto the	Total cumulative Amount (in INR) of procurement other than through GeM during current	Total cumulative amount (in INR) of procurement during current FY upto the fortnight
1	ESIC Model Hospital - Rajajinagar	1st Fortnight	DG-ESIC RC Drugs	90	80	170		90	80	170
2	ESIC Model Hospital - Rajajinagar	1st Fortnight	CPSE's Drugs	10	40	50		10	40	50
3	ESIC Model Hospital - Rajajinagar	1st Fortnight	Local Purchase	30	50	80		30	50	80
4	ESIC Model Hospital - Rajajinagar	2nd Fortnight	DG-ESIC RC Drugs	50	10	60		140	90	230
5	ESIC Model Hospital - Rajajinagar	2nd Fortnight	CPSE's Drugs	40	20	60		50	60	110
6	ESIC Model Hospital - Rajajinagar	2nd Fortnight	Surgical Sutures	50	30	80		50	30	80
7	ESIC Model Hospital - Rajajinagar	2nd Fortnight	DG-ESIC RC Drugs	50	10	60		140	90	230
8	ESIC Model Hospital - Rajajinagar	2nd Fortnight	CPSE's Drugs	40	20	60		50	60	110
9	ESIC Model Hospital - Rajajinagar	2nd Fortnight	Surgical Sutures	400	30	430		400	30	430
10	ESIC Model Hospital - Rajajinagar	2nd Fortnight	Intra Ocular Lens	30	40	70		30	40	70

HQ Report, **Budget Expenditure and Procurement of Drugs & Medical Items**

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Reports -Welcome!
https://gateway.esic.in/Reports/admin/MMReports/tempLaunch.action
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ESIC MM Reports
Stock Transfer Drug Issue Report
Reorder Level Report
VED Classification Report
Item Wise PO Report
Item Wise Rejection Report
Supplier Wise PO Report
Purchase Return to Supplier Report
Item Wise Expenditure
Location Wise Supplier
Transaction Audit Trail
Stock Transfer Report
Allopathic drugs procured through DG-ESIC RC's by ESIC Hospitals
Budget Expenditure and Procurement of Drugs & Medical Items
MM Transaction Report
Location
Purchase
Planning
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HQ Report Filter, **Budget Expenditure and Procurement of Drugs & Medical Items**

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https://gateway.esic.in/Reports/mmReportsTransactions/budgetExpenditure_load.action

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ESIC
Employees' State Insurance Corporation

Pragati

Home

Logged in as: Mrs. Nagaveni V Hegde Sat 30 Jul 2022, 9:38:30 PM Sign Out

Budget Expenditure and Procurement of Drugs & Medical Items

* Required Fields

Financial Year	2022-2023	**Month**	July
Period of Reporting	All	**Category of Item**	All
Location Type	Medical	**Location Name**	ESIC Model Hospital - Rajajinagar

View PDF | View Excel | Reset

Lenovo

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Report

EMPLOYEE STATE INSURANCE CORPORATION

Report generated for the month of July, 2022-2023

S. No.	Name of ESIC Location	Period of Reporting	Category of Item	Amount (in INR) of procurement through GeM	Amount (in INR) of procurement other than through GeM	Total amount (in INR) of procurement during the fortnight	Reason for not procuring through GeM	Total cumulative Amount (in INR) of procurement through GeM during current FY upto the	Total cumulative Amount (in INR) of procurement other than through GeM during current	Total cumulative amount (in INR) of procurement during current FY upto the fortnight
1	ESIC Model Hospital - Rajajinagar	1st Fortnight	DG-ESIC RC Drugs	90	80	170		90	80	170
2	ESIC Model Hospital - Rajajinagar	1st Fortnight	CPSE's Drugs	10	40	50		10	40	50
3	ESIC Model Hospital - Rajajinagar	1st Fortnight	Local Purchase	30	50	80		30	50	80
4	ESIC Model Hospital - Rajajinagar	2nd Fortnight	DG-ESIC RC Drugs	50	10	60		140	90	230
5	ESIC Model Hospital - Rajajinagar	2nd Fortnight	CPSE's Drugs	40	20	60		50	60	110
6	ESIC Model Hospital - Rajajinagar	2nd Fortnight	Surgical Sutures	50	30	80		50	30	80
7	ESIC Model Hospital - Rajajinagar	2nd Fortnight	DG-ESIC RC Drugs	50	10	60		140	90	230
8	ESIC Model Hospital - Rajajinagar	2nd Fortnight	CPSE's Drugs	40	20	60		50	60	110
9	ESIC Model Hospital - Rajajinagar	2nd Fortnight	Surgical Sutures	400	30	430		400	30	430
10	ESIC Model Hospital - Rajajinagar	2nd Fortnight	Intra Ocular Lens	30	40	70		30	40	70

Allopathic Drugs Procured through DG-ESIC RC's (RC Cell)

Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

Role Assignment ,Store incharge Creator.

User Management - Mozilla Firefox

erp.esic.in/ESICHRMS/usermanagement_openUMConfiguration.action

ESIC
Employees' State Insurance Corporation

Pragati

Logged in as : Mr. Training HRMS

Close

User Management

Employee Details

Employee Number :	910004	Name :	Mr. PRANAY KUMAR
Location :	ESIC Model Hospital - Rajajinagar	Cadre :	Assistant Director

User Role Mapping Details

Payroll | Finance | HRMS | **Material Management**

Transaction Name	Role Description
	☐ Procurement Verifier 1 ☐ Procurement Final Approver ☐ Procurement Forward Verifier 2
Purchase Return	☐ Purchase Return Verifier ☐ Purchase Return Creator
Re-Order Level	☐ ROL Creator
Stock Initialization	☑ Store Incharge
Stock Transfer	☐ StockTransfer DA ☐ StockTransfer Approver
Store Master	☐ Creation of local level masters

☑ Granted
☐ Revoked

Submit Cancel

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Version

Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

Role Assignment,Approver

User Management - Mozilla Firefox

erp.esic.in/ESICHRMS/usermanagement_openUMConfiguration.action

ESIC
Employees' State Insurance Corporation

Logged in as : Mr. Training HRMS

Close

User Management

Employee Details

Employee Number :	910004	Name :	Mr. PRANAY KUMAR
Location :	ESIC Model Hospital - Rajajinagar	Cadre :	Assistant Director

User Role Mapping Details

Payroll | Finance | HRMS | **Material Management**

Transaction Name	Role Description
Allopathic Drugs Procured through DG-ESIC RC	☐ MS_DEAN_DMD_Medical
Catalogue Master	☐ Catalogue Creator
Gate Pass	☐ Gate Pass Approver ☐ Gate Pass Creator
Goods Receipt Note	☐ Goods Receipt Note Approver 2 ☐ Goods Receipt Note DA ☐ Goods Receipt Note Approver 3 ☐ Goods Receipt Note Approver 1
Indent	☐ Store Manager ☐ Indent Creator

☑ Granted
☐ Revoked

Submit | Cancel

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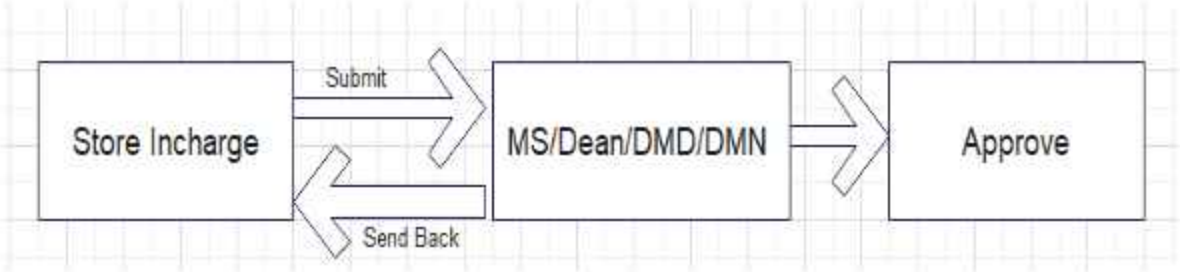
System flow



Store Incharge Login through myesic.esic.in or gateway.esic.in

User must enter the user name and password on the login page of ESIC portals.

Enter User Name and Password in Text Box

ESIC
कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

Welcome to ESIC Employee Portal

We at ESIC commit to help our employees by ensuring availability of information while maintaining confidentiality and integrity of data.

Login Instructions

Please use your user credentials to Sign In.

Best view at 1024 x 768 resolution (IE 7.0+ & Mozilla 3.0+)

ESIC IT Service Desk Helpline

methods."

Web Portal- ithelpdesk
Send mail to Centralservicedeskin@esic.in with Subject Line (New Incident)
Call to VoIP Helpline : 7001

Please Login with your credentials

User Name: amitarya
Password: ••••••••••••
Log In Forgot Password

Property Management

ContractManager
Primaveraweb
DSRPRO

Click on Log In Button

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CMS
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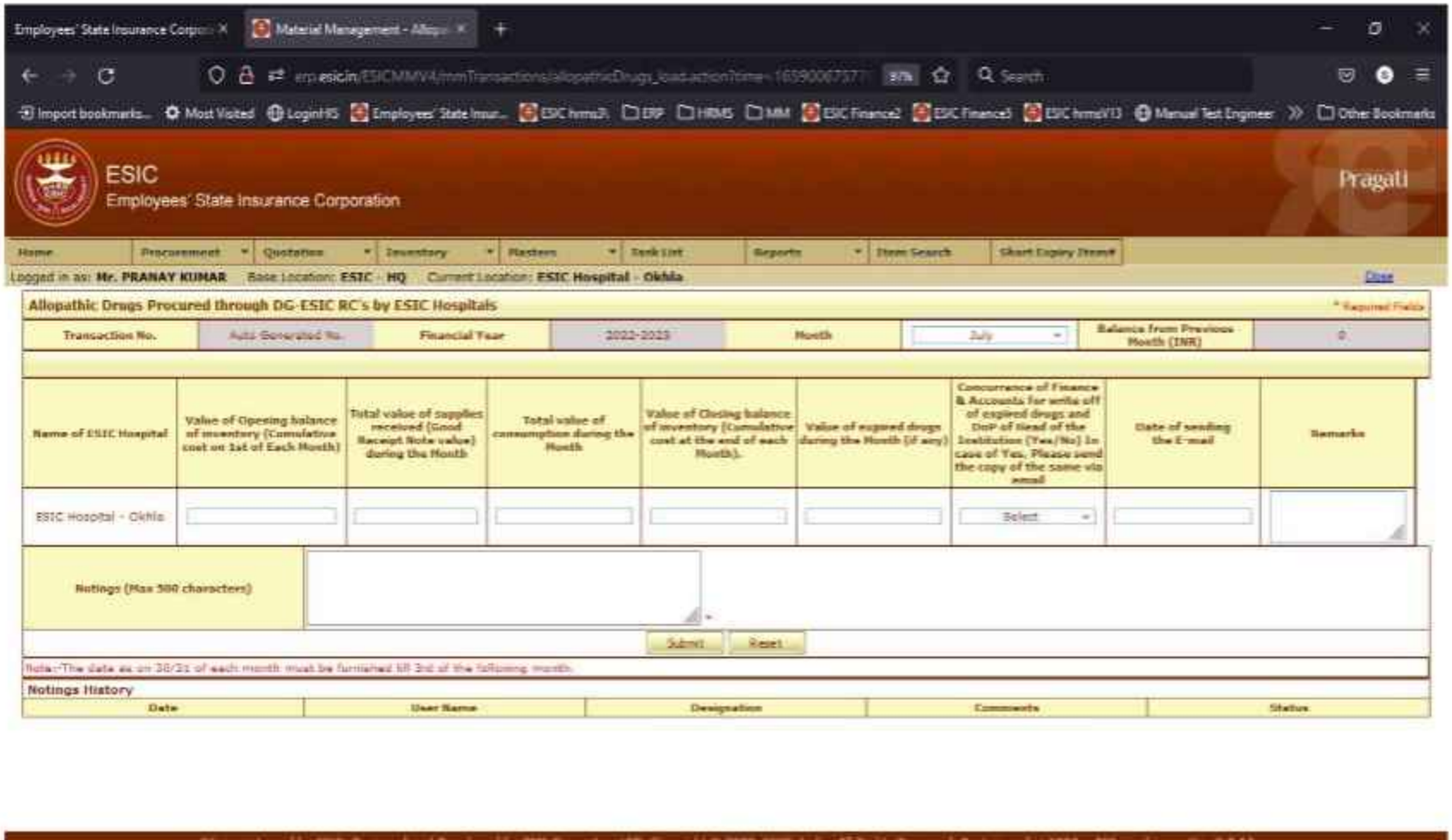
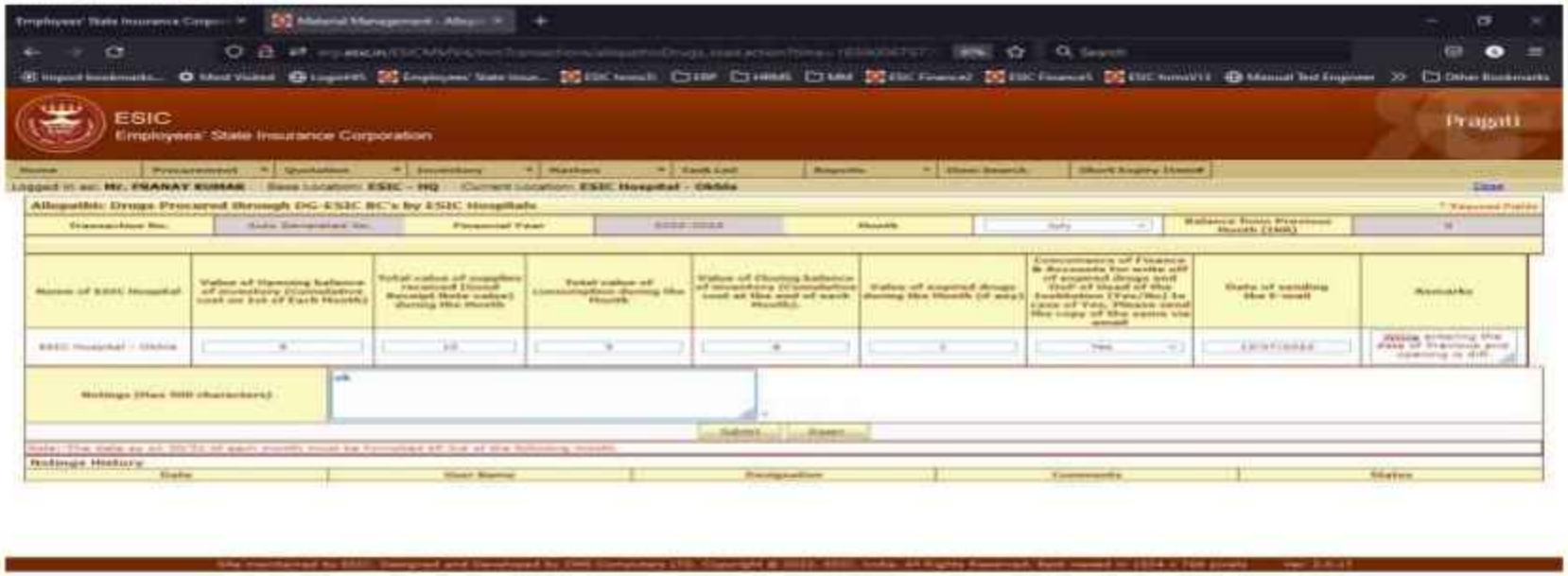
Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

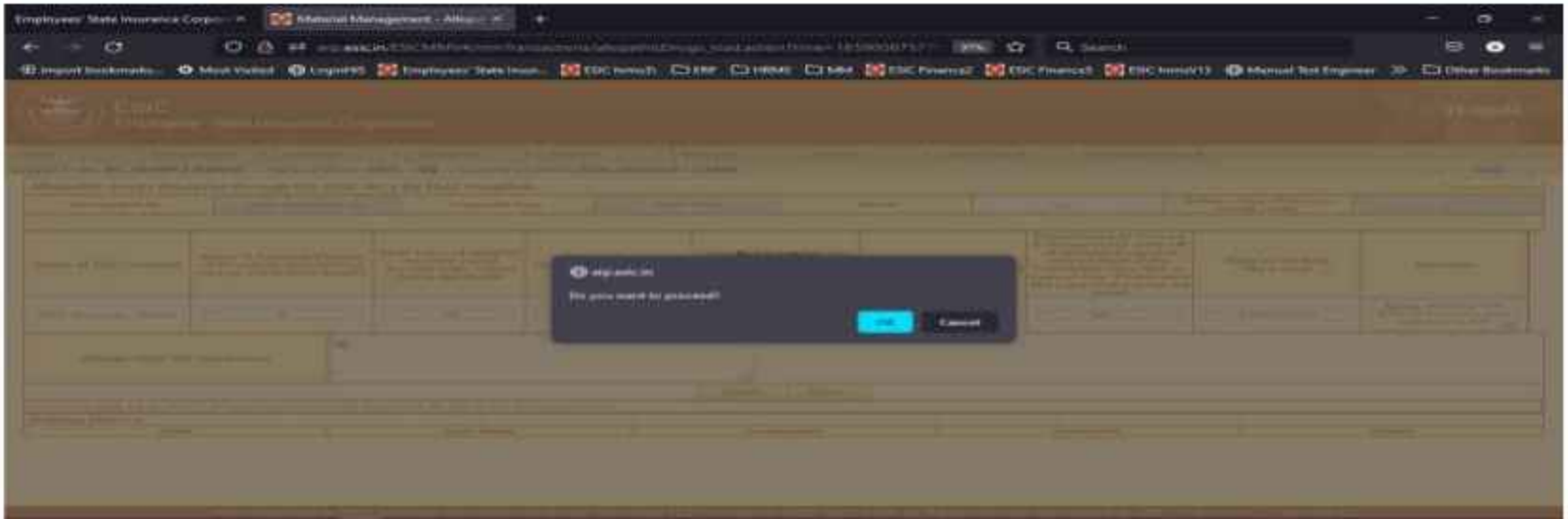
Transaction window will remain open from 1st to 3rd of the following month



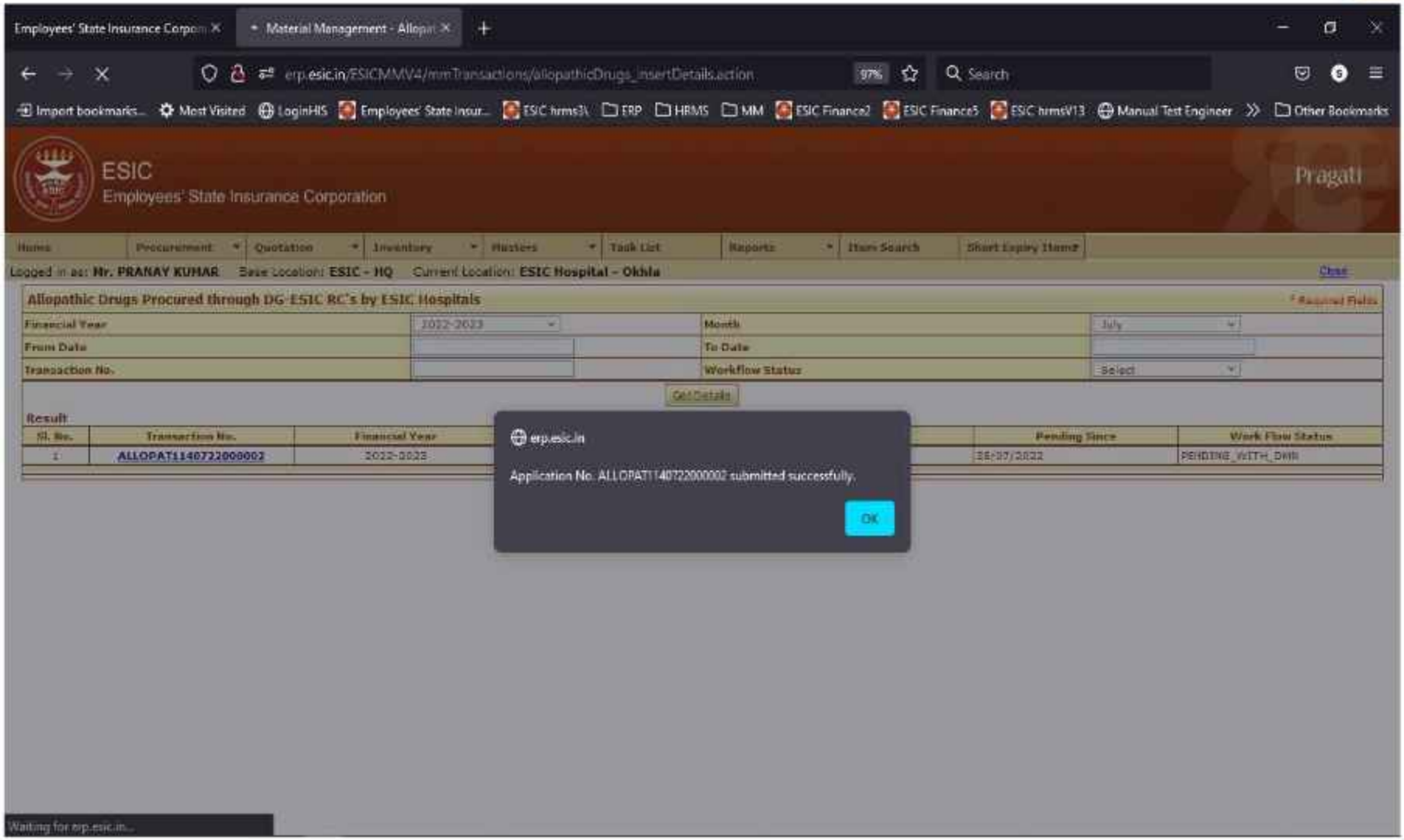
Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

SIMPLIFYING LIFE





Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)



Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

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erp.esic.in/ESICMMV4/mmTransactions/allopathicDrugs_openView.action

Import bookmarks... | Most Visited | LoginHIS | Employees' State Insur... | ESIC hrms3\ | ERP | HRMS | MM | ESIC Finance2 | ESIC Finance5 | ESIC hrmsVT3 | Manual Test Engineer | Other Bookmarks

ESIC
Employees' State Insurance Corporation

Pragati

Home | Procurement | Quotation | Inventory | Masters | Task List | Reports | Item Search | Short Expiry Items

Logged in as: **Mr. PRANAY KUMAR** Base Location: **ESIC - HQ** Current Location: **ESIC Hospital - Okhla** Close

Allopathic Drugs Procured through DG-ESIC RC's by ESIC Hospitals * Required Fields

Transaction No.	ALLOPMT1140722000002	Financial Year	2022-2023	Month	July	Balance from Previous Month (INR)	0

Name of ESIC Hospital	Value of Opening balance of inventory (Cumulative cost on 1st of Each Month)	Total value of supplies received (Good Receipt Note value) during the Month	Total value of consumption during the Month	Value of Closing balance of inventory (Cumulative cost at the end of each Month).	Value of expired drugs during the Month (if any)	Concurrance of Finance & Accounts for write off of expired drugs and DoP of Head of the Institution (Yes/No) In case of Yes, Please send the copy of the same via email	Date of sending the E-mail	Remarks
ESIC Hospital - Okhla	9	10	5	6	1	Yes	13/07/2022	While entering the data of Previous and opening is diff.

Back

Note: The data as on 30/31 of each month must be furnished till 3rd of the following month.

Notings History

Date	User Name	Designation	Comments	Status
28/07/2022 16:46:14	PRANAY KUMAR	Assistant Director	ok	Submitted to approver

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Approval of Transaction

Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

The purpose is to allow the user to approve transaction for Medical locations (ESIC Hospitals, DMD, DMN).

Task List

Current Location : ESIC Hospital - Okhla

Transaction Type	Pending Activity	Count
Allopathic Drugs Procured through DG-ESIC RCs by ESIC Hospitals		
	Pending for Approval	1
Indent		
	Pending for Issuance	4
Physical Verification\Stock Adjustment		
	Sent Back	15

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Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

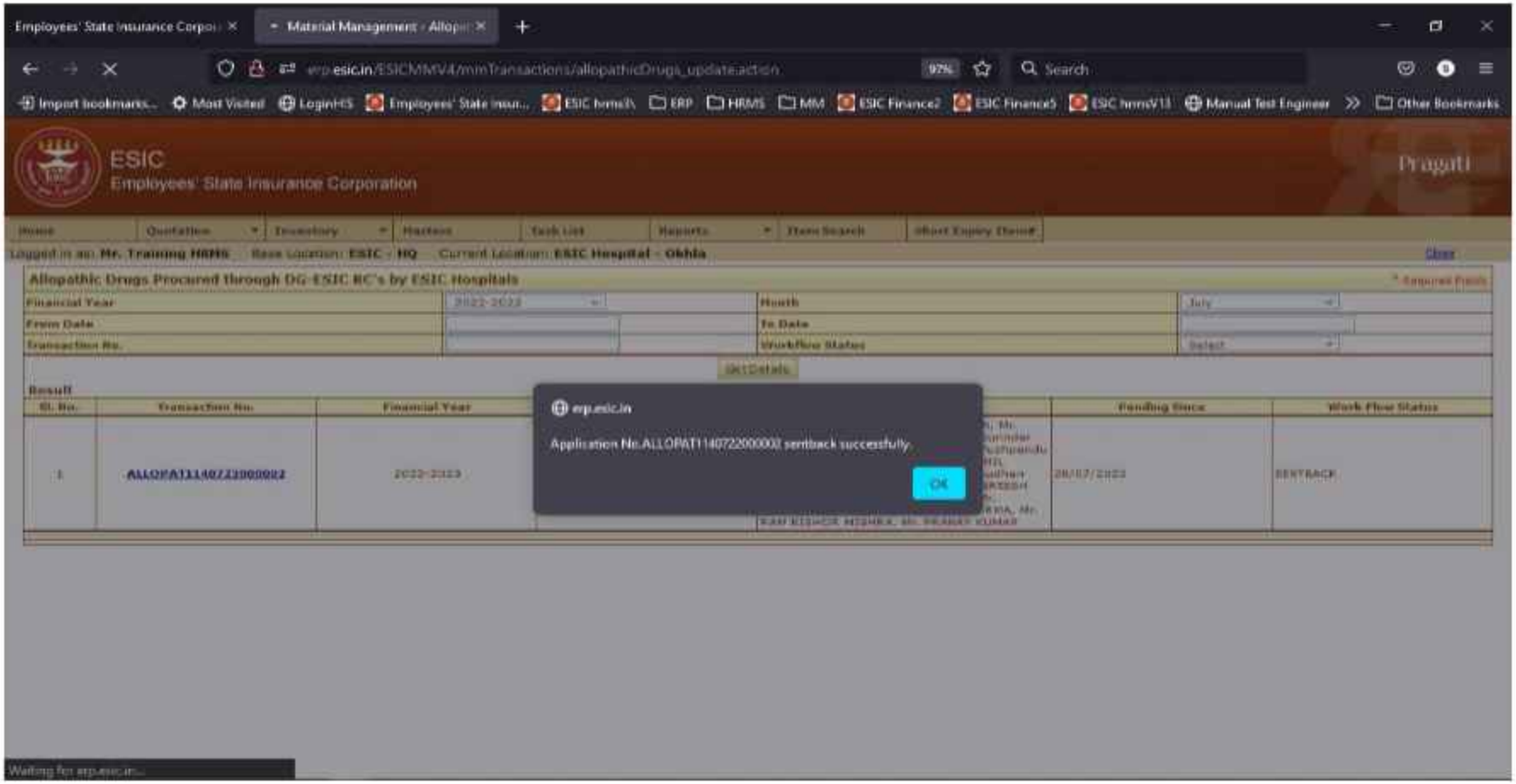
SIMPLIFYING LIFE

The purpose is to allow the user to approve transaction for Medical locations (ESIC Hospitals, DMD, DMN).

SIMPLIFYING LIFE

Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

Send back



Allopathic Drugs Procured through DG-ESIC RC's (Standing Committee Report)

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Approve

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eps.esic.in/ESICMMV4/mmTransactions/allopathicDrugs_openView.action

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ESIC
Employees' State Insurance Corporation

Pragati

Home | Quotation | Inventory | Masters | Task List | Reports | Item Search | Short Expiry Items

Logged in as: **Mr. Training HRMS** Base Location: **ESIC - HQ** Current Location: **ESIC Hospital - Okhla** Close

Allopathic Drugs Procured through DG-ESIC RC's by ESIC Hospitals * Required Fields

Transaction No.	ALLOPMT1145722000002	Financial Year	2022-2023	Month	July	Balance from Previous Month (INR)	0

Name of ESIC Hospital	Value of Opening balance of inventory (Cumulative cost on 1st of Each Month)	Total value of supplies received (Good Receipt Note value) during the Month	Total value of consumption during the Month	Value of Closing balance of inventory (Cumulative cost at the end of each Month).	Value of expired drugs during the Month (if any)	Concurrance of Finance & Accounts for write off of expired drugs and DoP of Head of the Institution (Yes/No) In case of Yes, Please send the copy of the same via email	Date of sending the E-mail	Remarks
ESIC Hospital - Okhla	9	10	4	6	1	Yes	13/07/2022	diff. Changes have been done on 28/07/2022 Updated Columns

While entering the data of Previous and opening is diff, Changes have been done on 28/07/2022 Updated Columns names are: Total value of consumption

Notings (Max 500 characters)	

Approve | Send back | Back to Task

Note: The data as on 30/31 of each month must be furnished till 3rd of the following month.

Notings History

Date	User Name	Designation	Comments	Status
28/07/2022 17:02:53	PRANAY KUMAR	Assistant Director	ok	Resubmitted to approver
28/07/2022 16:54:59	Training HRMS	D. D.	ok	Send back by approver
28/07/2022 16:46:14	PRANAY KUMAR	Assistant Director	ok	Submitted to approver

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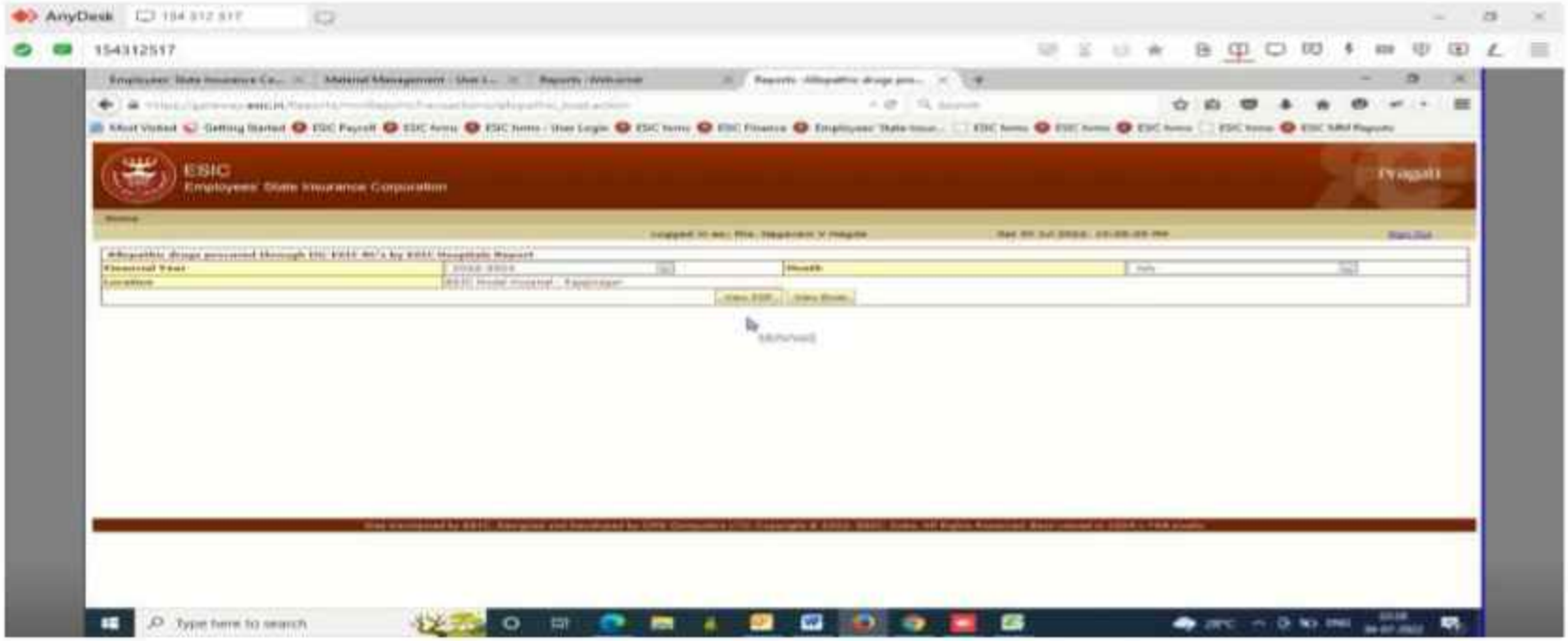
Location Reports

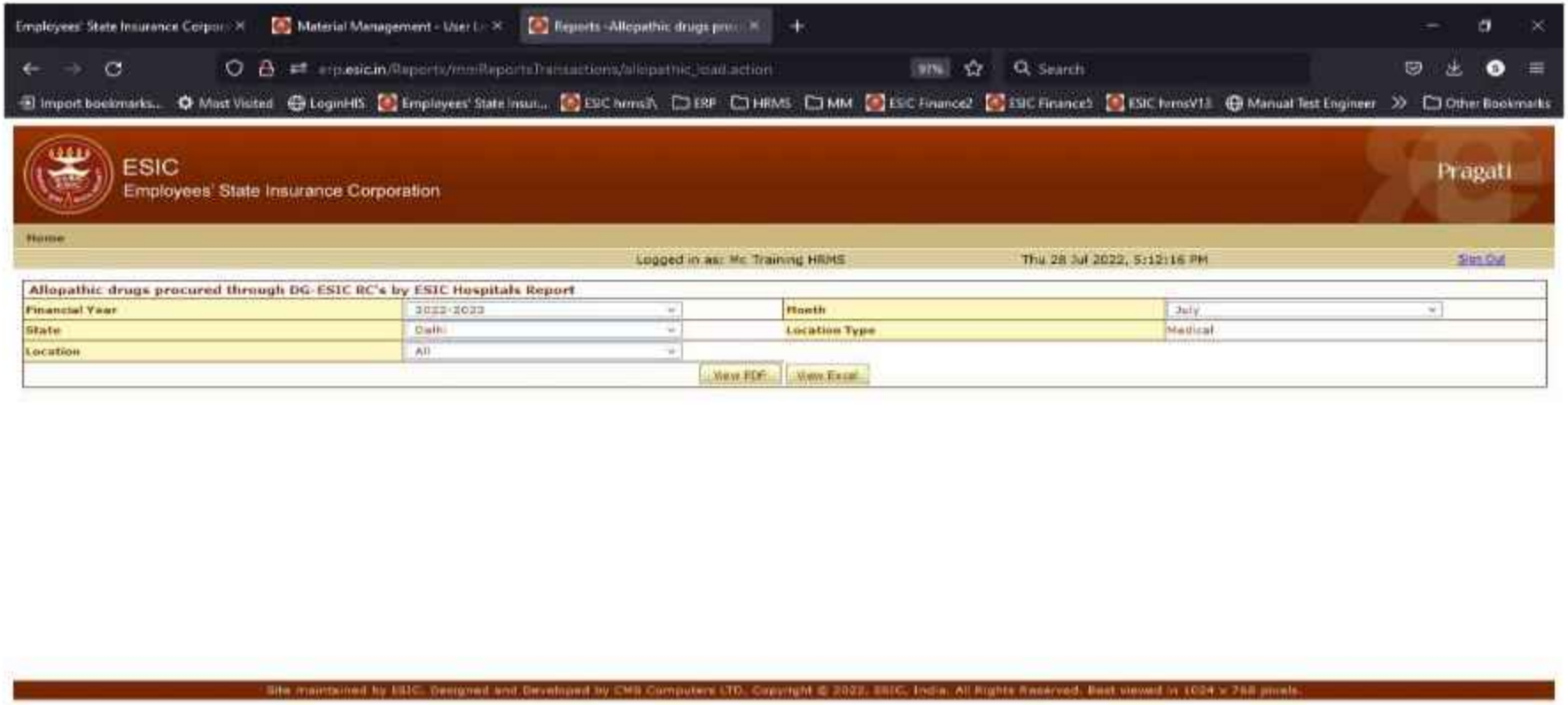


EMPLOYEE STATE INSURANCE CORPORATION

Report generated for the month of July, 2022-2023

Sl. No.	Name of ESIC Hospital	Cost of Opening balance of Inventory (Cumulative cost as 1st of Each Month)	Total cost of supplies received (GRN values) during the Month	Total cost of consumption during the Month	Cost of Closing balance of Inventory (Cumulative cost at the end of each Month)	Cost of expired drugs during the Month (if any)	Concurrence of Finance & Accounts for write off of expired drugs and DoP of Head of the Institution	Date of sending the E-mail	Remarks
1	ESIC Model Hospital - Rajajinagar	0	4	5	3	1	Yes	2022-07-21 00:00:00	Submitting the data with other opening balance Changes have been done on 06/07/2022 Updated Columns names are NA

HQ, Reports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Allopathic drugs procured through DG-ESIC RC's by ESIC Hospitals Report
Financial Year
2022-2023
Month
July
State
Delhi
Location Type
Medical
Location
All
View PDF
View Excel
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Report

EMPLOYEE STATE INSURANCE CORPORATION

Report generated for the month of July 2022-2023

Sl. No.	Name of ESIC Hospital	Cost of Opening balance of Inventory (Cumulative cost on 1st of Each Month)	Total cost of supplies received (GRN value) during the Month	Total cost of consumption during the Month	Cost of Closing balance of inventory (Cumulative cost at the end of each Month)	Cost of expired drugs during the Month (if any)	Concurrence of Finance & Accounts for write off of expired drugs and DoP of Head of the Institution	Date of sending the E-mail	Remarks
1	ESIC Model Hospital - Rajajinagar	8	4	5	3	1	Yes	2022-07-21 00:00:00	submitting the data with other opening balance Changes have been done on 30/07/2022 Updated Columns names are: NA

Thank You

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour& Employment, Govt. of India)
क.रा.बी.नि.
ESIC

सत्यमेव जयते

मुख्यालय/ Headquarters office
पंचदीपभवन, सी. आई. जी. मार्ग, नईदिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG NEW DELHI-110002
Phone: 011-23234334, E-mail: dmc-rc@esic.nic.in
Website: www.esic.nic.in / www.esic.in

U-25/12/Budget Expenditure/MOLE/2022-Med.V/522 दिनांक: 30.09.2022

सेवामें

- **Director (Medical) Delhi**
- **Director (Medical) Noida**
- **IMO Incharges -ESIC Dispensary of Delhi and Noida**

Sub: Submission of Standing Committee data online through ERP Module-reg.

Ref: Web-upload (Console No.10945/2022) No. U-25/12/Budget Expenditure/MOLE/2022-Med.V/367 dated: 02.08.2022

Respected Sir/Madam,

As you are aware that Monthly data of Inventory and Expiry of items for allopathic drugs procured through DG-ESIC Rate Contracts is being strictly monitored by ESIC Headquarters' office and MoL&E.

Pursuant to a web-upload issued on 02.08.2022 wherein it was informed to all Deans/MSs/DIMS of State Directorates for feeding of data in ERP module w.e.f. 01.08.2022 under Material Management 2.0 of ERP application.

In order to further smoothen the process of submission of data for D(M)D & D(M)N, the ICT Team ESIC HQRS has further facilitated online submission of data from Dispensary level itself for ease of collation at respective offices of D(M)D & D(M)N.

Necessary guidelines for recording of data and system Workflow with User Role and Actions are attached with this web upload for the applications for Completion of all the activities needed for end users.

The entry window will remain open from 1st to 3rd of the following month for Monthly reporting of Inventory and Expiry of drugs. **All user Dispensaries shall submit the respective data on the portal itself as per system work flow.** For any assistance, user units may please contact ITHELPDESK.

***Note: In the month of October-2022, Dispensaries should enter the data on 1st of Oct-2022 as 02.10.2022 is the* Gazetted Holiday and D(M)D/D(M)N should complete the activity by 03.10.2022 positively.**

It is imperative that the entries must be done within the dates stipulated and predefined on the portal.

This issues with the approval of Medical Commissioner (Procurement).

सादर

(जय सिंह)
सहायक निदेशक (दर अनुबंध, Med-V)

Enclosure: As above

Copy to: Website Content Manager for uploading on website

सहायक निदेशक

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour& Employment, Govt. of India)
क.रा.बी.नि.
ESIC

सत्यमेव जयते

मुख्यालय/ Headquarters office
पंचदीपभवन, सी. आई. जी. मार्ग, नईदिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG NEW DELHI-110002
Phone: 011-23234334, E-mail: dmc-rc@esic.nic.in
Website: www.esic.nic.in / www.esic.in

U-25/12/Budget Expenditure/MOLE/2022-Med.V/367 दिनांक: 02.08.2022

सेवामें

Director (Medical) Delhi/ Director (Medical) Noida	**Deans/Med. Superintendents PGIMSR's/MC/Hospital**	**Regional Directors SMO's ESIC**	**DIMS, ESIS All States/UT's**

Sub: Submission of Standing Committee data & GeM procurement data online through ERP Module-reg

Ref: 1) Letter No. U-25/12/Misc/2020-Med. V/Pt-II-20 dated: 04.02.2022 regarding submission of data for Standing Committee (copy enclosed).
2) E-mail dated: 11.04.2022 regarding submission of data of procurement through GeM.

Respected Sir/Madam,

As you are aware that Monthly/Fortnightly data of Inventory and Expiry of items for allopathic drugs procured through DG-ESIC Rate Contracts and data of Budget Expenditure and Procurement of Drugs & Medical Items (GeM/Non-GeM) is being strictly monitored by ESIC Headquarters' office and MoL&E.

In context to above, all Deans/MSs/DIMS of State Directorates are hereby informed that ICT Division, ESIC HQRS has made **online provision for feeding of data in ERP module w.e.f. 01.08.2022 under Material Management 2.0 of ERP application with following Heads:**

a. **Budget Expenditure and Procurement of Drugs & Medical Items:** Mandatory Fortnight reporting of data for procurement of 13 categories of Medical Items listed on (slide 10) the user manual.

i) 1st fortnight entry window will remain open from 13th,14th,15th of the same month.

ii) 2nd fortnight entry window will remain open from 29th ,30th,31st or 28th,29th,30th of the same month.

b. **Allopathic Drugs Procured through DG-ESIC RC's** (Standing Committee Report), Monthly reporting of Inventory and Expiry of drugs where the entry window will remain open from 1st to 3rd of the following month.

Necessary guidelines for recording of data and system flow chart including Role Assignment are attached with this web upload for both the applications for Completion of all the activities needed for end users. For any assistance, user units may please contact ITHELPDESK.

All user units shall submit the respective data on the portal itself. No separate emails to be sent from now onwards to RC Cell for both the data.

It is imperative that the entries under both heads must be done within the dates stipulated and predefined on the portal. In case user/s do not submit the data in predefined time, then Competent Authority of the respective unit shall seek a waiver through ITHELPDESK.

This issues with the approval of Competent Authority.

सादर

02.08.2022
(डॉ. संगीता माथुर)
उप चिकित्सा आयुक्त (आरसी / पीसी,Med-V)

Enclo: As above

Copy to:1) PPS/PS to DG/FC/CVO/MC(Procurement)/MC(MA)/MC(ME)
2) Website Content Manager for uploading on website